

**Town of Twisp  
Council Minutes 7:00 p.m.  
12-27-2005**

**Regular** meeting of Town Council was called to order at 7:04 p.m. by Mayor Nations --  
Adjourned at 8:47 p.m.

The following Council Members were present:

Council Member Hanan  
Council Member Bushnell  
Council Member Moriarty  
Council Member Hickman

Council Member Brown was excused

Request for additions or changes:

Change:  
Addition:

---

**Public Comments:**

---

Council Member Moriarty led everyone in the Pledge of Allegiance.

---

**New Business:**

- Election of mayor pro-tem
  - Nomination of Stephanie Hickman
    - Council Member Hanan made the motion, seconded by Moriarty and approved unanimously to appoint Stephanie as mayor pro-tem
- Ordinance No. 552, Water Rate Increase
  - Recommended increase by Gary McConnell Public Works Superintendent
  - Software available to study our water rates through RCAC for departmental budgeting and forecasting
    - **Action:** Council would like to see McConnell carry through with rates project
    - Motion made by Moriarty, seconded by Bushnell to raise the base water rates \$1. per account. Passed unanimously.
- Ordinance No. 553, Sewer Rate Increase
  - Recommended increase by Gary McConnell Public Works Superintendent
  - Software available to study our sewer rates through RCAC for departmental budgeting and forecasting
    - **Action:** Council would like to see McConnell carry through with rates project

- Motion made by Moriarty, seconded by Hickman to raise base sewer rates \$1. per account. Passed unanimously.
  - Ordinance No. 554, Leak Forgiveness Ordinance
    - Tabled to be reworded
  - Resolution 05-378, Reinstate Staff to Full Time Hours
    - Originally included a 5% increase in wages which has been removed
      - Motion made by Bushnell, seconded by Hanan to pass Resolution 05-378. Passed by majority. Moriarty abstained.
  - Bob Gates, Building Official Contract Proposal
    - Gates has been a hourly part-time employee
    - With contract, Gates would be available more days to the Town via pager, telephone, fax and the ability for contractors to send him digital pictures at home
    - Questions were raised about liability insurance and bonding for a contract employee
      - **Action:** Mayor Nations will Detro about Gates' proposal
      - **Action:** Town should ask for building permit monthly reports
- 

### **Old Business:**

- Jerry Palm Lease Agreement was tabled ( Mr. Palm could not attend)
  - Methow St. rite-of-way runs beside Cascade Pipe to the Jim Doran residence
  - Council would rather lease than sell
  - Sewer lines run in that rite-of-way
  - That section of Methow St. ends in a dead end
  - Not a good location for access onto Hwy 20
  - Proposed \$100. month lease contingent on screening business from Hwy 20
- Council discussed the Capital Project Committee
  - Jerry Bushnell has volunteered to be a new member
  - Dave Schulz has been approached to be a new member
  - Jerome Thiel, Mark Edson, Richard Yonko, and Frank Flannigan are original members who have consistently attended
  - Holidays are over and it is time for the committee to focus on their mandate again
- Airport Board - New Manager for Twisp Airport – Airport Layout Plan
  - Paul Wagner retiring as manager
  - Airport Board recommends Morgan Smith as manager
    - Mr. Morgan feels he brings people skills to position
    - Has been active in airport maintenance
    - Feels airport is a great assess to community
    - Airport Layout Plan will bring direction to airport
    - Motion made by Hanan, seconded by Hickman to appoint Morgan Smith as Twisp Airport Manager and passed unanimously

- Airport Layout Plan (ALP)
  - Airport runs under jurisdiction of WA St. Department of Transportation (DOT) Aviation Division - Modeled after Federal Aviation Adm (FAA)
  - \$200,000 has been spend on improvements at airport in past 15 years
  - Board selected layout planner Ketcham of Airside, approved by Council
  - Airside was selected over Berger/Abam. Airside is Washington based and has prepared a number of Eastern WA ALPs
  - Airside has prepared grant application that goes to WADOT requesting \$30,000 so Ketcham can create an ALP
  - Airside will work with Airport Board, Town Committee and others in the ALP process
  - Matching Town funds of Resolution 05-378 of \$1500 was not correct
  - Fee schedule on matching funds should have been \$1573. Requesting an amendment to Resolution 05-377
    - Motion made by Moriarty, seconded by Bushnell to increase the match in Res. 05-377 to \$1573. Passed unanimously
  - Motion made by Hickman, seconded by Moriarty to apply for the Airport Layout Plan grant and passed unanimously.

---

### Mayor's Update:

- Mayor noted letter dated Dec 06, 2005 from Debby Reynaud and others stating the poor engineering of the handicapped ramps on our sidewalks, crowded conditions of sidewalks at times, and poor snow removal of sidewalks
  - Council wants to improve sidewalks
    - **Action:** Will be looking for sidewalk improvement grants
- Army Corp of Engineers met with Mayor and McConnell and explained what improvements need to be made to the Twisp River levy at the Twisp Park
  - Trees need to be removed to control flood hazards
  - David Wilkinson town park neighbor attended meeting
  - He has trees that need to be removed also
  - All trees on top of levy, down slope, and 5' out into river must be removed
  - Stumps up to 12" in height can stay in
  - Maintenance to levy is Town expense
  - Trees need to be removed to decrease our liability
  - Trees can be dumped in river & then pulled out immediately
  - Army Corp will contact DOE to get permission to drop trees into river
  - Winter removal will be easier on park
  - Debris will be taken to Twisp Airport for burning
    - **Action:** McConnell will contact all small works roster contactors for bids
- Mayor Nations will meet with Town Attorney Detro Wednesday December 28<sup>th</sup>
- Former Fire Chief Mark Seguin has asked to be reinstated as chief for one meeting so he can retire as a chief
  - Majority of Twisp Fire Department are in favor
  - Seguin has given years of service to Town of Twisp

- Good will jester
- Paper trail and guidelines needed for reinstatement
  - **Action:** Mayor will confer with Detro on issue
- Mayor Nations would like to recommend Tony Woody to the Planning Commission
  - Motion made by Council Member Hanan, seconded by Hickman to appoint Tony Woody to the Planning Commission and passed unanimously.
- Mayor Nations had sent a letter to Okanogan County Treasurer giving his approval for the Road Levy Tax Shift
  - Shift helps County with low budget funds January through May
  - Town then receives all of Road Levy Tax funds
  - Council consensus of approval
- Mayor Nations will meet with Kurt Danison
  - Discuss using Danison as planner
- Aviation Lane at Twisp Airport
  - Reported that Paul Christen dedicated an easement of property adjoining airport at Aviation Lane so width of Aviation Lane could be doubled
  - Town had given intent to annex property around airport to County which allowed for shorter distance between accesses on that section of Hwy 20 through the DOT regulations
  - Does the Town have a legal and recorded easement for Aviation Lane?

Council Member Bushnell's last official council meeting

- Town should be in control of airport issues
  - Selling property at airport and buying property for parking in Town
  - Be pro-active
  - Are airport ball fields appreciated by community
    - Because of their distance from Town

Minutes from the previous meeting, Dec 13<sup>th</sup>, were read and approved. Motion made by Council Member Moriarty and 2<sup>nd</sup> by Bushnell. The bills and previous payroll were briefly discussed. Motion to approve the current bills and disburse payment (subject to the availability of funds) and approve the current/past payroll was made by Council Member Hickman and 2<sup>nd</sup> by Hanan and passed by majority. Moriarty abstained.

(See attached back up for more detail)

Meeting adjourned at 8:47 p.m.

Attest: \_\_\_\_\_

\_\_\_\_\_  
Acting Clerk – Janie Surface

\_\_\_\_\_  
Mayor Vern Nations