

Town of Twisp Council Minutes

8/9/05 7:00 PM

Meeting called to order at 7:05 PM by Mayor Jones -- Adjourned at 9:44 PM
Council members absent: Jerry Bushnell was excused

Request for additions or changes:

- Change: Remove Pool Committee from Old Business
- Addition: New Business: Comp Time/Overtime Issue (K.C. Moriarty)
- Old Business: Okanogan Conservation District Letter of Support

Council Member Koptonak led everyone in the Pledge of Allegiance.

Minutes from the previous meeting 7/26/05 were read and approved as amended. Motion made by Council Member Koptonak and 2nd by Schmekel. Passed unanimously.

The bills and previous payroll were briefly discussed. Motion to approve the current bills and disburse payment (subject to the availability of funds) and approve the current/**past** payroll was made by Council Member Brown and 2nd by Schmekel. Passed unanimously.
(See attached back up for more detail)

Department Head Reports:

Mayor's Update: Mayor Jones gave Council a brief update on the various topics:

- Pool (FOP Committee Board Meeting)
 - Attended last Saturday and gave an update on some of the issues addressed
- Dwinell and Hammond Property Clean-up
 - Including business license renewal for Dwinell
 - Were originally home-based business, but they do not meet the specified requirements for that category and their business does not conform to the zoning ordinance for the normal business license
 - Clean-up of the Hammond property did include the hauling away of junk vehicles and garbage and trash clean-up by our PW crew
 - She will be billed for the clean-up and towing involved
 - Vehicles were hauled to the sewer plant for storage
- Vacation of Bridge St. property

Gary McConnell – Public Works Superintendent

- Going on vacation for the next two weeks starting next Monday
- Had a couple of accounts payable coding issues
 - Clerk Dale asked him to address them with Janie
- Council Member Koptonak asked Gary about receiving a current pumping report
- The issue at the water fill station was briefly discussed
 - Council asked Gary to get an estimate on what it would cost to put a card lock system in so actual billing could occur for those who utilize this water

- **ACTION: Gary to do so and bring estimate back to Council or Finance Committee for further determination**

Sheila White – Fire Chief

- Really needs firefighters, but wants to complete the reorganization first before bring new recruits on board
- Mayor Jones mentioned that she would like to meet with Sheila (when she is available) regarding who is qualified to do fire inspections when she's available
 - **ACTION: They will try to schedule a meeting next week if possible**

Airport-Paul Wagner

- Excused from tonight's meeting

Administrative-Finance – Barb Dale

- Went over the current financial packet and explained the new graphs enclosed
 - This is an evolving process and they will continue to change and be more informative as data is accumulated
- Capital Projects Committee Update
 - First meeting of the committee was last Wednesday
 - Members: Mark Edson, Vern Nations, Sam Hanan, Tess Hoke, Richard Yonko, Jerome Thiel, MacLeod Pappidas, Frank Flanagan & Sybil Macapia as an alternate
 - Gerry Winkle was here for their kick-off meeting and will continue on the committee via telephone to keep incurred charges to the down at a minimum
 - Unfortunately, Tess Hoke came in the next morning and resigned stating she just didn't have enough time to dedicate to this committee
 - Kate Jones has agreed to take her place going forward
 - Will be meeting with each Dept Head to get the capital projects they feel are important and why
 - Then will meet with the engineer, Mike Rohrich, to get his input as well
- Council Member Koptonak asked Mayor Jones if she had gotten enough of a financial report based on the latest reports passed out by the Clerk or did she want something more?
 - Mayor stated she would like to see some sort of a report that showed what savings have been incurred based on the Finance Committee's savings/cut recommendations to date, but is happy to see that things seem to be looking up based on the reports the Clerk gave Council tonight

Town Planner—Jeff Thomas

- Updated Council on the following topics:
 - Regular processing of building permits, short plats, boundary line adjustments, etc.
 - Have had some prelim meetings with individuals interested in building along the Hwy 20 corridor

Public Comments:

1. Mark Edson:
 - a. Concerned about the impounded cars at the sewer plant and whether or not the Town is assuming liability
 - b. Water meter at the water filling station. He personally has seen them pumping hundreds of gallons out of there at a time. This is a prime commodity and the Town needs to take advantage of that.

- c. Asked for copies of the financials to be available for the Capital Projects Meeting tomorrow night. Clerk replied they are already in packets for the meeting.
- 2. Al Oosterhoff:
 - a. Concerned about the current police coverage in the Town. Seems like it has really lessened since the contract was signed with the County
 - b. Was wondering what our coverage is supposed to be?
 - c. Would like to have better access when a law enforcement officer is needed. Response times seem to be too long.
- 3. Gretta Oosterhoff:
 - a. Mentioned that on Canyon and 5th, teenagers and others seem to be blowing through the stop sign there
 - b. Also noted that 911 was down when they really needed it, but does realize that is not the Town's responsibility
 - i. What if someone is breaking into your home...when can one expect someone to come and help you? Concerned about the current response time.
 - c. After the bars close, there has been a lot of traffic/speeding on Glover St as well

New Business:

- Water Comp System Plan Update: Megan Nicodemus and Tom Justus (Dept of Health)
 - Noted that we are overdue for updating our water comp plan. Needs to be done every six years
 - Realize this is a very expensive document to do and would like to offer some help in getting some funding assistance in order to meet the requirements as outlined by law
 - Planning grants may be available from:
 - CDBG or Rural Development
 - They (DOH) will come and assist our PW Supt. with the info needed to complete this plan
 - Now is the time to participate in the pre-application for the planning only portion. Agencies will start receiving application in the first quarter of next year.
 - This will work in great with the update of the Town's regular comprehensive plan and can be done hand-in-hand
 - Have already had conversations with Mike Rohrich, the Town's engineer and he is well aware of what needs to be done to complete this project
 - Need to be sure it fits with the Town's Comp Plan and the Watershed Plan
 - **ACTION: Gary McConnell to write letter to the Dept of Health outlining our plan going forward to accomplish the update of the Water Comp Plan for their files**
 - The DOH will come here and work with our engineer and Gary to go over the plan page-by-page to outline what portions of the plan need to be updated and what does not. This will save time and money in the end.
 - Ended their presentation by passing out some handouts/pamphlets to better explain who they are and what they do, etc.
- Resolution 05-373 the 6-Year Transportation Improvement Plan
 - Motion made by Council Member Koptonak to approve the plan as outlined, 2nd by Council Member Schmekel. Passed unanimously.
- Comp Time – Overtime Issue regarding K.C. Moriarty of Public Works

- Has accrued over 150 hours of comp time and is requesting to cash out some of those hours.
 - Clerk Dale read from the Employee Policy Book that clearly states that only 100 hours of comp time could be accrued and anything over that would not be valid. Additionally, the book states no comp time accrued may be cashed out.
- Based on the policy book, Council stated the decision is very clear. K.C. cannot cash out his comp time and will need to start using the 100 hours he can legitimately utilize in time off.
 - To be worked out with Gary McConnell, the PW Superintendent in a manner that will work for the public works crew and work schedule

Old Business:

- Pow Wow Update – Glen Schmekel, Mr. & Mrs. Ron Race, and Carolyn Cilek who represents the Town on the committee
 - Gave Council a brief update on the history of Pow Wows in general and how it ties back to our reconciliation Pow Wow here in Twisp
 - About relationships and giving back to the people
 - Glad that the Twisp Park was chosen as the place to hold this celebration
 - Documentary that has been done and continues to be done, once finished will be shown at the Will Roger’s Museum
 - May have the premiere showing of this film somewhere here in the Methow
 - Heart of the Methow Pow Wow this year starts on Friday the 19th at 7:00 PM with the Grand Entry and then on Saturday the meal. Would like the Town Council to attend the meal as the honored guests. Then on through Sunday with more events continuing and the finale.
 - Have been working with public works, etc. and are continuing with the preparatory work so everything will be in place and will run smoothly again this year
 - Next Wed (8-17) will be the final prep meeting
 - Have now achieved a Non-profit Status under the Colville Tribe umbrella
 - Two different types of Pow Wows
 - Competitive Type Pow Wow
 - High dollar and actually includes a form of gambling
 - Reconciliation Type Pow Wow
 - Does not include any type of gambling and is more of a teaching and reconciliation of healing process
 - Brings their culture to us
 - Brief discussion surrounding the noise generated during the Pow Wow followed
 - Carolyn Cilek passed out a diagram of how the sweat lodges will be located along the river
- Berger/Abam Contract Update
 - Jeff Thomas updated Council on the various requests or changed to the original contract with Berger/Abam for the contracting of planner and grant services
 - He noted that all the proposed changes have been agreed to by Berger/Abam and the contract can now go to legal review by the Town’s attorney and then back to the Mayor to sign

- Council Member Koptonak asked that she look at it one last time prior to the Mayor signing it
 - General consensus of Council to allow the Mayor to sign for the Town once all criteria has been met
 - Clerk Dale noted that the Finance Committee needs to meet and update the cash flow forecast as there have been changes and we need to add what we foresee for the rest of the year
 - Will try and meet next week (Shari, Sue, and Barb)
 - OCD Letter of Support (Okanogan Conservation District)
 - Letter received was read by Mayor Jones asking the Town to support their upcoming special assessment
 - Some discussion followed the reading of the letter
 - It was determined that Sue should find out when the commissioners are meeting and if we can possible get the letter done prior, should do so
 - Sue will get Barb copies of the notification to post at Town Hall
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Meeting adjourned at 9:44 PM

Attest: _____

Clerk – Barbara G. Dale

Mayor Rosemary Jones