

Town of Twisp
Council Minutes – Regular Meeting
07-24-2007
7:00 PM

Meeting called to order at 7:05 PM by Mayor Vern Nations -- Adjourned at 8:45 PM

Council Members Present: Vicki Hallowell
Stephanie Hickman
Shari Brown
Tom Gehring

Council members absent: Clint Estes

Request for additions or changes:

Change:

Addition: Old Business:

New Business: Authorize Mayor to sign WADOT Airport Aid Program
Fire District #6 Discussion – Don Waller
Appointment of representative to Methow Watershed Council

Council Member Hickman led everyone in the Pledge of Allegiance.

Public Comment Period:

- Jerome Thiel –Business owner, Twisp Chamber representative.
 - Summarized Chamber letter to Methow Valley Sports Trail Assn. (MVSTA).
 - Pertaining to bike race in Twisp & Methow Valley.
 - Chamber supported bike race of June 16th on Twisp’s Glover and Lincoln Sts.
 - Advertising for races has been far-reaching for past 4 years.
 - The value of advertising for Methow Valley versus one afternoon of less business for a few businesses should be kept in perspective.
 - Has a suggestion to help MVSTA allow a better flow of foot and vehicle traffic during race in Twisp.
 - In essence, Chamber would strongly encourage the Town to look at the big picture regarding this event.

Meeting Minutes:

Council Member Hallowell moved and Council Member Gehring seconded a motion to approve the minutes of the July 10th meeting as corrected. Motion passed. Council Member Brown and Hickman abstained. Mayor Nations voted to make a quorum of who attended the July 10th meeting.

Mayor Nation’s Update to Council:

- Mayor will meet with Planning Commission Members Wednesday July 25th.
 - They will discuss parking issues.
 - New PW truck is in shop. Gary will bring it around front for Council to check out.

Department Heads & Committee Reports:

➤ **Colleen Storms, Clerk/Treasurer**

- Methow Watershed Council
 - Twisp is lead agency.
 - Need voting member appointed to the Watershed Council by Mayor.
 - Tom Gehring was appointed for one year starting August 1, 2007.
- North Central Regional Library (NCRL) in M.V. Community Center (M.V.C.C.)
 - Town contracts with (NCRL) for library to be in Twisp.
 - M.V.C.C. charges Town for library space.
 - NCRL reimburses Town for rent.
 - Town was making up difference of \$315.50
 - M.V.C.C. has had to increase rent.
 - Town will be making up difference of \$1607.50.
- There has been a change in airport grant application.
 - Manager Morgan Smith will explain later, but the project scope has changed some.
- Auditors will be done on July 27th.
 - May have one finding.
 - Will have numerous recommendations which will help correct procedures.
- Will have a 6-month financial statement for Council at next meeting.

➤ **Gary McConnell, Public Works Superintendent**

- Thanks for new PW truck.
- Need to revise sewer budget.
 - \$600. over on testing budget. Tests are completed by outside source.
 - Working on accreditation to perform tests in-house.
- Diver checked out pool for leaks.
 - No significant leaks where he could check directly.
 - They identified the gutters again as the location of the leaks.
 - There are products to seal gutters if we want to try them, but Gary is still trying to plan what to do next.
- Transportation Improvement Plan (TIP)
 - Amended in April.
 - Glover St. will now be the #1 priority.
 - 2nd Ave. will now be the #2 priority.
 - Will be opportunity to apply for Transportation Improvement Board (TIB) grant monies in August.

Old Business:

- Presentation by Airport Manager Morgan Smith
 - Airport beacon was repaired by Airport Improvement Club (AIC) recently.
 - Morgan pointed out the framed Airport Layout Plan, which was a product of the work done this past year under a WSDOT grant. The Council was given copies of the Plan to peruse while Morgan discussed it.
 - Irrigation project has cost Airport Improvement Board (AIB) \$5000- \$6000 this past year.
 - Need an orchard mower if a surplus one becomes available.
 - Had a free ride day. Gave 80 kids rides in planes.

- Airport has its own web page for Council to check out at www.twispairport.com
- Courtesy car is being used and new process is in place.
- WSDOT Aviation Division wouldn't allow grant application for improvement to taxiway.
 - Sub-standard runway is top priority; WSDOT instructed us to apply for design engineering funds to start the process of correcting runway.
 - The Town received grant of \$64,315 for this engineering work.
 - Need a 5% (\$3215) match, which AIB will provide.
 - Need to select the engineer for the project.
 - Next would follow applying for a grant of approximately \$250,000 to do the runway construction work.
 - Again, AIB would supply the matching funds through machine operation and donated manpower.
- With Town approval, a Twisp Airport sign will be placed on Highway 20.
- More airport fencing has been put up. Can't complete without property line verification.
 - John Cramer (Cramer Surveying) is working on that; **Action:** Vern will follow up with him.
- Finalizing of Aviation Lane easement agreement is on hold because full 2007 property taxes need to be paid before recording can be completed.
- AIB needs a snow blower for airport.
- Authorize Mayor to execute Grant Agreement with WSDOT Airport Aid Program for \$64,315 for engineering work for runway overlay project.
 - Council Member Brown moved and Hallowell seconded a motion to authorize Mayor Nations to execute the grant agreement with WSDOT Airport Aid Program for \$64,315 for engineering work for runway overlay project. Motion passed unanimously.
- Fire District #6 – Don Waller
 - Asking the Town to contract for firefighting services with District through 2008.
 - District has 4 full time firefighters.
 - They are getting certified to do inspection services that are asked of fire departments.
 - There would be 2 firefighters at Twisp and 2 at Winthrop during the day as much as possible.
 - The response time is faster in the day time with the paid staff.
 - Will always need volunteer firefighters.
 - **Action:** Will ask Chief Hutson and other firefighters to attend August 14th to get their input.
- Appointment of representative to Methow Watershed Council (MWC)
 - Council Member Gehring has been attending MWC meetings.
 - **Passed:** Mayor appointed Tom Gehring as Town's representative to MWC.
- Dust Abatement of Streets.
 - Have estimate to coat Anderson Lane for \$1600. Residents would pay half. This is not a highly populated road.
 - Town needs to coat 6th Ave. and Methow St. behind Cascade Pipe again also.
 - PW would like to coat Cottonwood St. as well.
 - Had already discussed dust coating N. Glover St.
 - Coating lasts for about one year.
 - **Action:** Consensus of Council for Superintendent McConnell to spend approximately \$3000 on dust coating these streets.

- Transportation Improvement Plan (TIP) 2008 – 2013.
 - Hearing will be on August 14th.
 - Glover St. & 2nd Ave. meet the criteria for State funds for arterials only.
 - Streets with some hard surface, not just dirt could meet the criteria for other grants.
 - Gary said we need to get to a point where we chip seal streets on a rotating basis to fight the pothole issues.
 - **Action:** Colleen and Gary discuss grants with Vern and decide what applications will be submitted.

New Business:

- Sharon Beatty, 217 S. Glover St., letter to Council.
 - Asked about making improvement to sidewalks on S. Glover St.
 - Improvements will be made if there is enough money in the Glover St. project.

Public Comment

- Tina Comstock lives at 209 S. Lincoln St.
 - Asked if dust coating was for paved roads.
 - It is not.

Routine Approvals:

The accounts payable, previous payroll draws, payroll and payroll taxes were briefly discussed.

Council Member Brown moved and Council Member Hickman seconded the motion to approve the current accounts payable, payroll and payroll taxes (See attached back up for more details) and disburse payment in the total of \$ 70,570.45. Motion passed unanimously.

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| Accounts Payable Checks: | # 24488 – 24572 | \$69,315.46 |
| ACH Accounts Payable Check: | #990807 – 990807 | \$ 1,254.99 |

Council Member Brown moved and Council Member Hickman seconded the motion to adjourn the meeting at 8:45 p.m. Motion passed unanimously.

Attest: _____

Clerk/Treasurer Colleen Storms

Mayor Vern Nations