

Town of Twisp Council Minutes
7/12/05 7:00 PM

Meeting called to order at 7:02 PM by Mayor Jones -- Adjourned at 10:36 PM
Council member absent: Shari Brown

Request for additions or changes:

Change: Remove Mike Rohrich. Jeff Thomas will do the Hwy 20 update.

Rose to move Paul to top of Dept Head reports

Addition: Executive Session to discuss Town real estate and possible sale/lease pricing

Council Member Schmekel led everyone in the Pledge of Allegiance.

Minutes from the previous meeting 6-28 were read and approved as amended. Motion made by Council Member Bushnell and 2nd by Hickman. Passed unanimously.

The bills and previous payroll were briefly discussed. Motion to approve the current bills (with one exception), disburse payment (subject to the availability of funds) and approve the current/past payroll was made by Council Member Koptonak and 2nd by Bushnell. Passed unanimously.

(See attached back up for more detail)

Department Head Reports:

Mayor's Update:

- Pow Wow meeting tomorrow at the Cove. Mayor, fire Chief, and Public Works to attend.
- Went to the Shoreline Master Program meeting at Okanogan County
 - Town can tag onto their grant and Okanogan County will do the main plan, with parts that will refer to Twisp included
 - Jeff added some additional information regarding the process
 - Uniform plan for the County with customized elements for Twisp
- Finished up the record grant and filed the final report
- Updated Council on the Dwinell junk cars issue
- Council Member Koptonak asked about the status of the skate park
 - Mayor Jones noted she had nothing new to report, but the last she had heard was that they were putting together a fund raiser to pay for the concrete, etc. needed to complete the project
- Miniature Golf for free from Mr. & Mrs. Bunny should we want it. Just need to have Public Works pick it up ASAP.

Gary McConnell – Public Works Superintendent

- Need to advertise a public hearing for the next meeting regarding the 6-yr TIB Plan
 - No real changes
- Water truck fill is being abused. People are taking free water.
 - Gary to remove meter and disconnect until further notice

- Town is losing money and water unless we do something to alleviate problem
- Just about finished with the projects at the park relating to the IAC Grant
 - Basketball court to finish up
 - Bouncy toys are installed
 - Still don't like the new chips that were received. The AWC insurance rep stated that he also did not like them
 - These were special ordered from Canada and most likely will not be returnable
- Sweeper most likely cannot be fixed. Parts are no longer available. Would have to get them made by a machine shop
 - Would probably be better to contract for street sweeping
 - Maybe offer the sweeper to Winthrop for parts. They have one like it and would be able to utilize the parts.

Sheila White – Fire Chief

- Not present at this meeting

Airport-Paul Wagner

- Approximately 400 people attended the “fly in” breakfast at the airport last weekend
 - About 40 airplanes flew in to attend from as far away as Tri Cities/Spokane
 - Was well organized and very successful overall
- Broke ground for another new hanger

Administrative-Finance – Barb Dale

- Updated Council on the following topics:
 - Attended a mandatory Dept. of Retirement Services training this morning in Okanogan
 - Went over some of the new laws, etc and rate increases as of July 1st
 - Lingo Trial
 - Haven't heard if he has filed an appeal
 - Financial Reports and Charts
 - Should have the charts as part of the next month financial packets for Council
 - Pool Update
 - Running smoothly so far
 - Let one of the lifeguards go today because of lack of work
 - Security cameras are up and running. So far no incidents
 - AWC Audit
 - Went very well. Should be getting the final report card from them soon.
 - Auditor's only area of concern was the chips delivered at the park for the playground
 - Gift of Miniature Golf from Black Bird Country Store for Park
 - Public Works needs to go pick up and PW can install at the park
 - Give a family something to do together at the park. Bring their own clubs and balls
 - Council Member Koptonak informed Council about the Town staff using the pool for free during open swim and ½ price for all programs
 - Some discussion followed. It has been done in the past as a benefit, but not added in writing to our benefit book.
 - Council Member Koptonak asked for input back from Council on this subject since the “Friends of the Pool” don't feel this should be a benefit to Town full-time employees. Employees should have to pay or the Town should buy for them. The Clerk explained why it shouldn't be done that way, as it would be a gift of public funds. General

consensus was that staff should continue to utilize as it has in the past, and we will revisit when we do the other revisions to the policy manual.

Public Comments:

- Sam Hanan: Regarding 6th Avenue (currently unused street) become a viable right of way.
 - Between Bridge and Alder Street
 - Especially a lot of traffic from the mortuary following a funeral
 - Traffic is funneled one way and with any new development such as the possibility of Fred Cooley's property, traffic could really be increased
 - Just would like the Town to consider it as a possible project down the road
 - Council Member Koptonak verified the exact location with Sam on a Town map
 - Mayor Jones noted that it might be worthwhile for some sort of survey to be conducted of those that live in that area and get their consensus on having this street put through or not
 - Town Clerk noted that there is some TIB money available also and we may be able to include in a grant as well.
 - Vern Nations: Regarding the same street issue as above
 - Agrees with Sam and hopes that the Town will consider it on their list of forecasted projects
 - Noted that the funeral home does impact traffic in that area and especially in the winter
-

New Business:

- Hwy 20 Project Update – Jeff Thomas
 - Had a meeting today that included, Barb, Rose and Mike Rohrich regarding the status of the project
 - Have run into a potential problem in that they want the project split into two separate projects
 - Water line replacement
 - Sidewalks and gutters
 - Have also run into a timeline crunch so it is looking like even if Town could begin the water line replacement project in August, wouldn't get it completed until mid December and would have to leave a portion open and filled in with crushed rock until the next phase could be started
 - This simply would not work, so Town will have to wait until Spring to complete
 - Send out the specs for bids to be received in January with potential to begin as soon as possible in the Spring
 - Cost is a concern with the wait as costs keep elevating
 - Town Clerk Dale is to facilitate a meeting with WDOT and CDBG to go over the issues and try and resolve so the project potentially can move forward smoothly next Spring with the least amount of additional work or expense
 - The week of the 25th
 - The good news is that by postponing this until next year, Town will actually have additional time to get all our ducks in a row
 - Have the Eagles property purchase finalized, etc.

- Additionally, Jeff noted that the State is now noting that there will be additional permits that will need to be purchased prior to beginning this project. When asked what exactly they were meaning, the State also noted that the exact permits needed were still yet to be determined. Town has never needed to purchase when doing past projects.
 - Berger-Abam Contract
 - Jeff presented a draft proposal of an agreement with Berger-Abam to provide planning and grant administration services for the Town
 - Discussion followed around the following topics:
 - Jeff's hours that will be spent physically here at Town Hall
 - The specific projects to be done before the end of 2005 and the costs shown for each specific project
 - Could it be a NTE pricing structure?
 - Could any of these be eliminated should funds not be available to complete
 - Tried to figure the contract based on actual hours and costs in the budget and tried to be fair to both parties
 - Following the discussion, Council decided the finance committee should meet and plug the expenditure figures into the cash flow prior to Council making any decision. Jeff will provide his best guess for revenues that may be generating by what's out there between now and the end of the year regarding land use and building permits.
-

Old Business:

- Zoning Ordinance was briefly discussed. Council Member Hickman had a question for Jeff regarding the Industrial Zone.
 - Jeff gave his opinion on the reason for the change as outlined in the new ordinance
 - Other discussion regarding the new ordinance followed
- Rose gave a quick update on the status of the letter/request from the County Fire District regarding Mark Seguin to Council.
- Resolution 05-372 (Street Vacation) Portion of Town property located at 3rd and Lincoln
 - To proceed with the public hearing on August 9th, 2005 as outlined by law for the process of vacating the portion of property the Town may want to sell
 - Motion made to pass this resolution by Council Member Schmekel. 2nd by Koptonak. Passed unanimously.

10:22

**Regular Meeting of Council adjourned to enter into Executive Session for no more than 15 minutes to discuss the pricing of potential sale and or leasing of Town-owned property:
Reconvened at 10:35 (No action taken)**

Meeting adjourned at 10:36 PM

Attest: _____

Clerk – Barbara G. Dale

Mayor Rosemary Jones