

<p style="text-align: center;"><b>Town of Twisp Council Minutes</b> <b>May 10, 2005</b>                      <b>7:00 PM</b></p>
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Meeting called to order at 7:02 PM by Mayor Jones -- Adjourned at 9:52 PM  
Council members absent: Jerry Bushnell

Request for additions or changes:

Change: Remove Ordinance Ratification under Old Business

Addition: Add Resolution #05-371 Surplus Property under New Business  
Municipal Court Update (Schmekel) under Old Business

Council Member Koptonak led everyone in the Pledge of Allegiance.

Minutes from the previous meeting were read and approved as amended. Motion made by Council Member Koptonak and 2<sup>nd</sup> by Brown. Passed unanimously.

The bills and previous payroll were briefly discussed. Motion to approve the current bills and disburse payment (subject to the availability of funds) and approve the current/past payroll was made by Council Member Koptonak and 2<sup>nd</sup> by Schmekel. Passed unanimously.  
(See attached back up for more detail)

Council Member Koptonak briefly discussed the cash flow process. She asked for progress report from the Dept Heads on how they are doing.

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**Department Head Reports:**

**Mayor's Update:**

- Pool Update
  - Asked that someone from PW be at the pool on Monday to assist the person from Contech who is coming to do some of the pipe sealing work
  - Council Member Schmekel mentioned that he was going to be at the pool on Thursday to assist with the sewing of the pool cover and was wondering if someone who knew exactly what was needed could also be there
  - Still have a few more repairs to make, but are optimistic that the pool will open as scheduled on June 20
  - Have enough lifeguard applicants now to run the pool this summer and a couple of applicants for pool manager position
- Junk Cars on Bridge Street Update (And Free Roaming Pig)
  - Mayor noted that we've notified the owner that the cars need to be moved with a specific timeline
    - If they don't comply in a timely manner, we will proceed on to the next steps per our ordinance, but will see this through until area is sufficiently cleaned up
- Parking Lot Committee met last week (Robin, Rose, and Jerry) to set their guidelines for what it is they want to accomplish

- Jerome has not been able to get anyone from Chamber to join the committee at this time
- Council Member Koptonak asked the Mayor about the status of our planner and Mayor Jones gave Council a brief update
  - More info will be available for the next meeting
- Skate Ramp Update
  - Rose is going to touch base with Ross Allen-Tate to get a current update on the status

**Gary McConnell – Public Works Superintendent**

- Not present, but K.C. attended to answer any questions Council may have

**Sheila White – Acting Fire Chief**

- Trying to get with Chad to get budget information
- Not sure on the surplus items for the garage sale
- Fire Truck Update: Will not declare old one as surplus until we have the issue with the new one resolved
- Concerned about the article in the paper and feels the Council is not supporting these comments and they should help get comments retracted ASAP
  - The Mayor noted that this comes directly from the State Auditor's office and we have no control over what is printed regarding the audit findings
- Concerned about Council Member Bushnell still not attending the fire hall meetings
  - Mayor and Council Member Schmekel both noted she could call them at home anytime she had a concern and they would do their best to answer her questions/concerns
- Need more volunteers right now as well

**Airport-Paul Wagner**

- Fencing is completed with what materials we currently had to use
  - Thank you for the labor supplied by Okanogan County prisoners in getting this done
- This Saturday, WA Pilots, Okanogan Chapter are going to be here for a meeting and they will be having a steak feed as part of this meeting
  - FAA will be here in the afternoon to conduct a chart workshop
  - Invited any Council Member to attend if they are available Time 11:00 AM at Ulrich's Hanger
- Council Member Koptonak thanked Paul for doing and submitting his cash flow projections to us in a timely manner

**Administrative-Finance – Barb Dale**

- Passed out the current financial information
  - Included the up-to-date revenues and expenditures
  - Included the fund balance worksheet to establish the 2005 fund balances
    - Still have to get them into Springbrook
  - Investment account at the bank balanced back to the bank statement
- Still working on a couple minor issues with the auditor's office
- Priority list for 2005 was briefly discussed
  - Any grants have to be 100% and not matching at this time
- Very close to losing our grant administration as Melissa has been offered a job on the Coast, but at this time has not accepted their offer
  - Should we lose her, we may want to utilize Beger/Abam as our grant writer/administrator as part of our potential contract with them

**Town Planner—Jeff Thomas**

- Not present at this meeting

## Grant Administrator – Melissa Cauley-Evans

- Not present at this meeting
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### Public Comments:

- Jerome Thiel: Voiced concern from the local business owners regarding the condition of the streets (\*particularly Glover Street)
    - Chamber would like to replace or paint the garbage cans along Glover Street
    - Chamber has been trying to spruce up the Town in preparation of tourist season
      - They have replanted the flowers in the barrels along Glover
    - Concern that the crosswalks and parking stripes need to be painted
  - Mark Edson: Concern around the zoning ordinance and the zoning of the particular piece where his business is
    - Wanted to advise Council of his concerns now
  - Sam Hanan: Voiced his concern about rumors around the sale of town real estate
    - Heard that we were thinking about selling the airport property
      - Thought we should look at leasing that property to the forest service to utilize as a fire camp this summer.
        - Would be good income for the town
          - **ACTION**: Tim said he would follow up and contact the forest service
        - Mark Edson added some comments around this issue as well
      - Mr. Hanan stated that when he was on Council selling real estate surplus was something they did and have regretted it ever since and wanted to advise Council to think twice before selling any property
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### New Business:

- Surplus Equipment Property Lists from Each Department Head
    - List of property noted as being available to surplus was gone over and discussed as needed item by item
      - K-9 Car is missing the back seat and door panels.
        - **ACTION**: Barb to talk to Shane or Sheriff Rogers about replacing
  - Resolution n #05-371 declaring above discussed property as surplus as noted on Exhibit A attached
    - Motion made by Council Member Schmekel and 2<sup>nd</sup> by Brown. Passed unanimously.
  - Codification Process:
    - Town Clerk Dale noted that the process of codifying ordinances that had been started in the late 90's was never completed. Feels we need to pick this back up and complete this project. Was paid for long ago according to Code Publishing.
    - **ACTION**: Following some discussion, Council Member Hickman volunteered to pick this project back up and get it completed. Would try to get Fred Cooley to assist.
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Old Business:

- Fee Schedule: Paul Christen
  - Wanted to bring to the attention of Council his feelings around the new fee schedule and the substantial raise in the fee structure
    - Some discussion followed about this and other items he wanted to bring up to Council
- Real Estate Property Sale Update: Council Member Koptonak
  - The potential parcels we may sell and whether or not they were dedicated streets and the process the Town would need to follow in order to sell were discussed at length (each piece individually)
    - Sam Hanan, citizen, noted that maybe we should consider leasing the properties instead of selling them to those interested individuals
      - Council felt that might be a good solution and would follow up
  - **ACTION**: Council Member Koptonak to continue doing her research and bring info back to Council
    - Leasing and Liability Issues
    - Can we split a piece ---vacate/sell half and keep half
- Municipal Court Update: Tim Schmekel
  - Tim updated Council on his meeting/conversation with Judge Ebenger
    - Judge understands and feels that the Municipal Court can be a stand-alone unit and pay for itself
    - Judge will be sure to not cut tickets especially for re-offenders going forward
    - Judge would like to meet with us and go over last year's expenses to better understand why Court lost money last year
      - Officer Sheehan was asked to attend this meeting if possible
  - Once both Ty and Frank are done with their FTO training, we should see tickets pick up which would help to justify costs
- Action List: Not updated at this meeting

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Meeting adjourned at 9:52 PM

Attest: \_\_\_\_\_

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Clerk – Barbara G. Dale

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Mayor Rosemary Jones