

Town of Twisp
Council Minutes – Regular Meeting
04-24-2007
7:00 PM

Meeting called to order at 7:02 PM by Mayor Vern Nations -- Adjourned at 9:20 PM

Council Members Present:	Jackie Moriarty	Staff Present:	Gary McConnell
	Clint Estes		Colleen Storms
	Stephanie Hickman		Dale Hutson
	Shari Brown		

Council members absent: Mayor Vern Nations

Request for additions or changes:

Change: Move the request from Labanauska and Day to McConnell's report
Move the introduction of Council applicants up before Public Hearings

Addition: Old Business:

New Business: Add two actions regarding financing of truck we're purchasing
Add a request from the Police Chief regarding purchase of a shield in conjunction with Winthrop and the School district

Council Member Hickman led everyone in the Pledge of Allegiance.

Introduction of Applicants For Council: Each applicant introduced themselves and explained why they were interested in the position. They included:

Lester Boccuzzi
Tom Gehring
Melody Fleming
Traci Day

Public Hearing – Revision to 6-year Transportation Improvement Plan

Gary McConnell gave his staff report regarding the need to amend the Transportation Plan to include the additional improvements that are planned with the TIB funding made available for Glover. They plan to overlay Glover St. and improve the handicap access to the sidewalks with \$175,000 in TIB funds.

The Mayor requested additional public comment.

- Traci Day said she is concerned about moving the handicapped parking space near the post office to a parallel spot. She asked that the parking remain in an angle-in spot as it has been in the past.
- Gary McConnell agreed with Traci that the spot should be in an angle-in spot.
- Council Member Estes added that handicapped drivers usually emerge from the vehicle from the driver's side and if they were in a parallel spot, they would be in traffic.
- Mark Edson asked what the full scope of the work to be done on Glover consisted of. Gary answered the question and Mark asked how many water connections under the

new roadway probably needed reworking. Gary said probably all of them, but money was not available to replace those lines.

Mayor Nations adjourned the public hearing.

Public Hearing – Water Moratorium Status & Possible Continuance

The Mayor requested public comment.

- Leone Edson commented that water delivery on the hill where they live is not adequate and she would like to see the moratorium continued. She does not want to see new hookups until the town can deliver adequately.
- Mark Edson agreed with Leone's comments. He said that at least up on the hill in Town, residents do not have legal fire flow. He asked how the Town could sell something they don't have legally to provide. He feels the Town needs to find a way to provide water pressure on the hill as its first priority.

Gary McConnell presented a staff report regarding the projected acre-feet of usage in 2007. He is projecting that at the current rates of usage, the Town would use approximately 225.6 acre feet of domestic water in the year.

Colleen Storms presented a staff report regarding people who were vested with regards to potential new hookups. There were approximately 50 lots that were approved by way of short plat. Leone Edson asked how many of those were on the hill and staff answered that there were two on the hill.

Council Member Moriarty commented that it was very difficult for the Town Council to set a moratorium on new hookups, but that it had been necessary looking at these numbers.

Mayor Nations asked if there was any additional comment.

Mark Edson asked how many acre-feet the Town had in rights and the Mayor replied 224 acre-feet. Mark commented that it appeared, then, that the Town had no additional water rights to allow new hookups. The Council said that they were aware of this.

Mayor Nations adjourned the public hearing on the water moratorium.

Public Comments:

Jim Salter addressed the Council as the president of the Farmer's Market. He said that the construction crew working on the highway was working an excavator right at the entrance to the market the past Saturday. He said it interfered with their business, was noisy, and caused a real decrease in business. He asked if they were going to be working every Saturday through the season.

The Mayor and Public Works Superintendent responded that they would be working about three more weeks and had to work on Saturdays to meet the schedule. They said they would relay the information about the effect of the work to the contractor, but they couldn't promise that there wouldn't be work during that time. Gary McConnell took Mr. Salter's phone number down and said he would let him know what he finds out.

Meeting Minutes:

Council Member Moriarty moved and Council Member Brown seconded a motion to approve the minutes of the April 10th meeting as corrected. None opposed; motion passed.

Mayor Nation's Update to Council:

The Mayor told Council that there is a situation at the airport. He said that survey work is being done by some of the neighboring properties and it is having the affect of moving a lot of the lines around the airport. He said a large portion of the main fence line may be off the airport's property. He has asked John Cramer, a local surveyor, to look into the survey results and report back to him.

Department Heads & Committee Reports:

➤ **Colleen Storms, Clerk/Treasurer**

Colleen explained she has a lot to do to get the two grant applications ready that are lower in the agenda. She'll be putting a lot of hours in on this in the next week or two

➤ **Dale Hutson, Fire Chief**

- He only had one company submit a proposal for selling the Town the fire fighting gear. He is recommending we purchase from this company.
- 2 airpacks and 13 sets of gear are what the money allows from the grant. The closing day for bid submittals was April 13th.

➤ **Gary McConnell, Public Works Superintendent**

- He explained that Labanauskas/Day's short plat is going to require a manhole.
- He said Ordinance 198 does not make it real clear about the requirements or who is supposed to pay for the manhole. He had also asked our engineers and they agreed one was required by State regulations.
- Gary further explained that a manhole is another type of connection, like a saddle connection to the main, and he feels it should be charged to the developer.
- Gary also said he had some confusion about whether they had to pay \$800 per hookup for each of the two new lots created.
- Council Member Moriarty said that if there are no existing hookups, and the Town adds two, they would need to pay for two in her understanding. She said in her experience the developer usually has to pay for the physical connection as well.
- Gary read from the state regulations that "a manhole should be provided where the 6" pipe connects to an 8" pipe or larger."
- Gary said that he would be working with Saul Labanauskas and the engineer the next day to try and finalize the plan.

Old Business:

- Approve Ordinance #574 Findings of Fact Regarding Moratorium
Council Member Moriarty moved and Council Member Hickman seconded a motion to enact Ordinance #574 and extend the moratorium. Motion passed unanimously.
- Award of fire equipment purchase contract.
 - o Clerk Storms said that with the money received from the grant requires a 5% match from the Town. In order to obtain all of the grant money offered, we would need to purchase 13 sets of gear and 2 air packs and the Town would have to add approximately \$1,000 more in matching monies in addition to the original \$1448 planned in match.
 - o She said that there is money in the fire budget to cover this equipment expense and recommended we award the contract to General Fire for 13 sets of turnout gear and 2 airpacks with extra bottles for an approximate total of \$30,105.

- o Council Member Brown moved and Council Member Moriarty seconded a motion that we award to General Fire Apparatus a contract for 13 sets of turnout gear and 2 airpacks. Motion passed unanimously.
- Approve Resolution #07-396 authorizing the Mayor to sign an Employment Agreement with Rick Balam, Chief of Police. The motion was made by Stephanie Hickman, seconded by Clint Estes and approved unanimously.
- Approve revised budget Ordinance #575.
 - o Clerk/Treasurer Colleen Storms explained the summary budget, Schedule of Carryover Funds & Revenues, and Wage listing to the Council.
 - o She explained that overall the budget revision increases expenditures by a total of \$57,743 to \$1,751,130 total.
 - o She further explained that many of the changes were as a result of reestablishing our own police force. Also, she has addressed adding the Red Cross contract and the Senior Transportation and Meals program agreements.
 - o She pointed out how much of the carryover funds from the prior year would be used to balance this budget and also pointed out the transfers to reserves that were included.
 - o She said she would come back to a future Council meeting with information on how much the reserve balances are by fund after completing the 2006 accounting. She explained the Town needs to use these reserves, like in the case of the 2nd Avenue roadwork requiring \$4000 this year, for pre-development costs that aren't covered by the grants received to do the construction.
 - o Council Member Moriarty said she'd heard at a recent meeting that it will be important in the future, in order to get grants, to have a pattern of putting money in reserves to fund capital improvements and unforeseen maintenance.
 - o Council Member Estes moved and Council Member Brown seconded a motion to approve Ordinance #575. Council Member Moriarty abstained. Motion passed.

New Business:

- Jerry Merz said he was here to inquire whether the Town was interested in possibly annexing property on the west side of Town near the Twisp river that he is interested in purchasing and possibly subdividing.
 - o Mr. Merz explained where the property was and what his plans included. A Mr. Yoakum currently owns it. He said that the property is currently served by a well and by a single septic service for an existing mobile. He understood the Town could not provide services because of the distance from the last user and the elevation.
 - o He said that the property appears to have water rights attached to it that could possibly be transferred to the Town to help with the water rights problem.
 - o Mayor Nations said he is not sure if we could legally accept an annexation request with our current moratorium and said this would need to be answered by our attorney.
 - o Council Member Estes asked what his plan included and he said probably not more than 4-5 plats as there is shoreline and he'd like to leave a common area.
 - o After further discussion the Mayor said that the Town would discuss this with our attorney and get back to Mr. Merz. Mr. Merz left a letter and attachments with the Clerk regarding his request.
- Appoint Rick Balam to represent the Town in the Okanogan County Emergency Planning Committee.

- Clerk Storms spoke on Chief Balam's behalf and explained that he has participated in one meeting already and that there is important planning for the Methow that he felt Twisp needed representation for. He would like to be involved and have an official appointment to the committee.
 - The Council consensus was that they would like Chief Balam to participate in this committee as Twisp's representative.
- Approve Resolution #07-397 adopting a Cross Connection Plan attached.
 - The Council asked Superintendent McConnell if this was part of the Water System Planning and he replied that it is a requirement that the Town has needed for some time. He worked with Evergreen Water to prepare the plan per regulations and it has been approved by the Department of Health.
 - Council Member Moriarty moved and Council Member Hickman seconded a motion to approve Resolution #07-397. Motion passed unanimously.
 - Council Member Brown asked how the Town would implement the plan. Gary explained that new connections with risk would have to be set up appropriately and tested annually. She asked how they would be installed in existing customer's systems and he said that some are already in place, but that they would be working on additional installations over time. He also said David in Public Works would be certified as a Cross Connection Specialist in order to meet the regulations as well.
- Approve Town's application for Shoreline Master Program(SMP) Comprehensive Update funding assistance to join in the Okanogan County SMP Update already underway.
 - The Clerk explained that the County had started the process a couple of years ago to update the whole County and some cities joined them with grant monies at that time. She said there is not a lot of additional work to be done to include Twisp in the update, which would include some local public meetings, etc.
 - She would like to apply for monies to do our extra work and finish with them by 2009.
 - Council Member Brown asked if there was a match required and Clerk Storms responded that there was no match required on this grant.
 - Council Member Moriarty moved and Council Member Estes seconded a motion to apply for the SMP grant monies and authorize the Mayor to sign the application. Motion passed unanimously.
- Approve the Town's application for a Drinking Water State Revolving Fund Loan to build an additional reservoir on the hill above Twisp that would correct the pressure problems on the hill and backup the 65+ year old reservoirs.
 - Clerk Storms explained that the Drinking Water funds would pay for a reservoir, but they are loan funds and would have impacts on rates.
 - She feels that the Town will need to obtain some grant funds from CDBG in order to build the reservoir without a severe impact on the water rates.
 - She is still working with the engineer to obtain an estimate of cost and will be talking with the potential funders in a phone conference this week.
 - She asked that the Council approve an application to the Drinking Water State Revolving Fund in an amount to be determined with the engineer's assistance.
 - Council Member Estes moved and Council Member Hickman seconded a motion to approve the application for Drinking Water funds to address the pressure problems in the Painter's Addition level. Motion passed unanimously.
- Approve Resolution #07-398, a Reimbursement Resolution and Ordinance #576, a Funding Ordinance, to allow us to purchase the truck through the State that was previously approved by Council.

- o Clerk Storms explained that Council had previously approved the purchase of the truck, but that these forms were required for use by the State Treasurer's LOCAL fund.
- o After a discussion regarding the tentative interest rate and terms, Clint Estes moved that Resolution #07-398 be approved. Council Member Brown seconded the motion and it was passed unanimously.
- o Council Member Estes then moved that Ordinance #576 be approved and Council Member Hickman seconded the motion. Motion passed unanimously.
- Approve contributing to the purchase of a ballistic shield to be used in the region for police emergencies. The School District and Town of Winthrop would also contribute to the total purchase.
 - o Rick explained that this would come out of our existing budget, but that he wanted approval since it will be used in more than Twisp.
 - o Council Member Brown asked where it would be stored. Chief Balam said the School District wanted it stored at one of the towns and he believed it would be stored in Twisp because of better access, but that would be determined between the two Chiefs.
 - o Council Member Brown moved and Council Member Hickman seconded a motion to purchase the shield, Twisp's portion not to exceed \$400. Motion passed unanimously.

Public Comment

- Gary McConnell said he'd had a request from a lady who owns property that is partly in Town and partly in the County. She wants to build a cabin on the Town side. After discussion, it was decided that the matter would be addressed to Don Willson or Kurt Danison, our planner, and a determination would be made about whether the well could be used for construction.
- Leone Edson commented that she thought the Town had already purchased water rights from the Yoakum property a few years ago. The Mayor responded that the purchase had not gone through at that time.

Routine Approvals:

The invoices and proposed checks were briefly discussed.

Motion to approve the current accounts payable and disburse payment was made by Council Member Brown and seconded by Council Member Estes. Motion passed unanimously.

Council Member Moriarty moved and Council Member Estes seconded a motion to adjourn. Motion passed unanimously. Meeting adjourned at 8:45 p.m.

Attest: _____

Clerk/Treasurer Colleen Storms

Mayor Vern Nations