

**Town of Twisp  
Council Minutes 04/22/08  
7:00 PM**

Meeting called to order at 7:00 pm by Mayor Nations.

Council Members Present: Mayor Pro-Tem Stephanie Hickman  
Clint Estes  
Tom Gehring  
Vicki Hallowell

Attorney Present: Scott DeTro

Council members absent: Tina DeRenzo

**EXECUTIVE SESSION – APPROXIMATELY 15 MINUTES TO DISCUSS REAL ESTATE**

Mayor Nations adjourned into Executive Session to discuss real estate at 7:02 pm for approximately 15 minutes.

Mayor Nations reconvened into regular session at 7:24 pm.

**Additions and/or Changes to the Agenda**

Resolution #08-418 was added to the agenda regarding declaring certain equipment surplus.

Council Member Hallowell led the Pledge of Allegiance.

**PUBLIC COMMENT PERIOD**

Gary Kominak was present to discuss his driveway and the 2<sup>nd</sup> Avenue Street Project. Mr. Kominak is concerned regarding the grade of the sidewalk, drainage and removal and/or damage to existing landscape on his property that may take place during construction. Mayor Nations reported that he, Mr. Kominak, Don Popoff, project engineer, Superintendent McConnell and Council Member Estes had all discussed this issue and Mayor Nations stated that he wants to stick with the completed engineer's plans. Superintendent McConnell stated that he was not comfortable changing the grade and purposefully diverting water towards a resident's property.

There was much discussion regarding the different grades and what possible consequences may occur if these concessions were made for Mr. Kominak. Town Attorney Scott DeTro stated that if any grade changes were made that Mr. Kominak would have to sign a liability waiver that would run with the property.

Mayor Nations stated that he, Superintendent McConnell and Don Popoff will talk again and that he will contact Mr. Kominak after that discussion.

## **MINUTES**

### **MOTION:**

Council Member Gehring moved to approve the April 8, 2008 minutes as amended. The motion was seconded by Council Member Estes and passed unanimously.

## **MAYOR NATIONS UPDATE**

No report.

## **DEPARTMENT HEADS AND COMMITTEE REPORTS**

### **Rick Balam, Police Chief**

No report.

### **Gary McConnell, Public Works Superintendent**

Superintendent McConnell discussed a water leak at Mitch's Automotive Shop in the outside women's bathroom, which was discovered when the meters were read for the first time this year. McConnell reported that the Council could grant up to a \$250 credit for the leak according to our Town Ordinance.

### **MOTION:**

Council Member Hallowell moved to credit Mitch's Automotive Shop \$250 for the water leak this winter. The motion was seconded by Council Member Gehring and passed unanimously.

### **Colleen Storms, Clerk/Treasurer**

Clerk/Treasurer Storms passed out her report and answered questions.

### **Keith Comstock, Fire Chief**

No present.

### **Don Willson, Town Planner**

Town Planner Don Willson discussed the five year Lloyd Logging Conditional Use Permit (CUP) application. Willson explained that Lloyd Logging had used their property off of SR20 behind Coyote Ridge in the past for rock crushing and were requesting a CUP again for the same purpose. Currently, the Department of Transportation has only requested that the entrance on to their property off of SR20 be paved or that adequate dust control be provided. Mayor Nations asked what the proposed times and days of operation were going to be and Willson reported that they were asking for time of operation to be 6 am to 10 pm and that there were no days of operation listed on the CUP. Mayor Nations proposed 7:00 am to 6:00 pm for operating times and Monday through Saturday as operating days. Willson announced that the Board of Adjustment was meeting on April 25, 2008 at Town Hall at 10:00 am to review the CUP.

Planner Willson relayed that Tess Hoke, owner of the local 98856 was writing a letter to the Department of Transportation requesting the speed limit by her business be reduced to 25 m.p.h. and is asking that the Town write a letter in support of her request made to WSDOT.

Planner Willson asked, in regards to the Concurrency Ordinance, if an application is denied would the \$150 application fee be required to be paid again if the application was resubmitted or if there would be a waiting list established? Attorney DeTro replied that yes the application fee would need to be paid again if the application had been denied. He also said that there were no provisions in the Ordinance to establish a waiting list; applications would be processed and certificates granted or refused depending on availability.

**OLD BUSINESS**

**RESOLUTION #08-417 – SURPLUS OF CERTAIN EQUIPMENT**

Chief Balam reported that all three of the Ford Explorers that were formerly being used by Okanogan County Sheriff’s Department had been returned to the Town. Balam explained that he had given one of the vehicles to the Town for employees to use to travel for training, wanted to sell one of the vehicles and to keep one. Balam stated that the information regarding the vehicle to be surplus was attached to Resolution #08-417 as Exhibit A.

**MOTION:**

Council Member Estes moved to approve Resolution #08-417 including Exhibit A. The motion was seconded by Council Member Hallowell and passed unanimously.

**ORDINANCE #594 – ADOPTING SYSTEM DEVELOPMENT FEES**

Clerk/Treasurer Storms reviewed with Council a spreadsheet showing the equity in the Town’s existing infrastructure (the spreadsheets were available for the public) along with projected potential ERU’s. The amount of equity to be captured by system development fees (also called connection fees in our ordinance) should increase those fees from \$800 each for a water and sewer connection to \$2,500 each for water and sewer connection. Clerk/Treasurer Storms suggested that the Town review these fees every 2 – 3 years to adjust for changes in the equity of our infrastructure after depreciation.

**MOTION:**

Council Member Estes moved to approve Ordinance #594 revising system development fees for water and sewer. The motion was seconded by Council Member Hickman and passed unanimously.

**ORDINANCE #595 – AMENDING SEWER CONNECTION REQUIREMENTS**

Superintendent McConnell discussed Ordinance #595 regarding amending sewer connection requirements. McConnell explained that by passing this ordinance it would mean that all new construction, not just those within 200 feet of the existing sewer mains, must hook up to the Town sewer services.

**MOTION:**

Council Member Gehring moved to approve Ordinance #595 amending sewer connection requirements. The motion was seconded by Council Member Hallowell and passed unanimously.

**WASTEWATER TREATMENT PLANT IMPROVEMENTS**

Superintendent McConnell reported that the underground storage tanks to be used to re-circulate non-potable water at the Wastewater Treatment Plant were in place and would soon be backfilled. McConnell stated that he wanted to pour cement over the top of the tanks for safety reasons and that he would research the cost.

**NEW BUSINESS**  
**AVAILABILITY OF WATER**

Clerk/Treasurer Storms provided the Council with a spreadsheet showing 5 months of winter water consumption. Storms explained that with those indoor use readings an accurate accounting for the number of Equivalent Residential Units (ERU's) was determined. Storms reported that it was determined that the Town of Twisp's current water pumping rights of 224 acre feet could support 912 ERU's with the sewer plant using non-potable water and decreasing the Town's use. Storms explained that, with the current hookups and the 49 vested water hookups counted, the Town would be left with 93 available ERU's. She asked that the Council approve these calculations to give Gary McConnell direction regarding approving new hook-ups.

Superintendent McConnell reported that he would be hiring a water leak detection company again this year to continue making sure that if the Town has leaks they are detected and repaired in a timely manner.

**MOTION:**

Council Member Hallowell moved to ratify the number of unused ERU's of water for making the determination of available services for new development applications. The motion was seconded by Council Member Estes and passed unanimously.

**ACCEPTANCE OF THE INITIAL OFFER OF FINANCIAL AID FOR THE WASHINGTON STATE COMMUNITY ECONOMIC REVITALIZATION BOARD (CERB) REGARDING THE FOREST SERVICE PROJECT**

Clerk/Treasurer Storms reported that Kate Jones, Forest Service Task Force member, had written a grant for \$50,000 with the help of CTED staff. The funding agency, Washington State Community Economic Revitalization Board (CERB), needs the Town of Twisp's authorization. Storms reported that the \$50,000 would only be awarded if the Forest Service property was purchased by the Town.

**MOTION:**

Council Member Gehring moved to authorize the grant process for \$50,000 from the Washington State Community Economic Revitalization Board contingent on the sale of the Forest Service property to the Town of Twisp. The motion was seconded by Council Member Hallowell and passed unanimously.

**RH2 ENGINEERING PROFESSIONAL SERVICES AGREEMENT – 2<sup>ND</sup> AVENUE  
WATER MAIN REPLACEMENT PROJECT**

Clerk/Treasurer Storms discussed the Professional Services Agreement with RH2 Engineering regarding the 2<sup>nd</sup> Avenue water main replacement project. Storms explained that this agreement needed to be in place because of the addition of the water main replacement to the original street project.

**MOTION:**

Council Member Estes moved to approve the Professional Services Agreement with RH2 Engineering for the 2<sup>nd</sup> Avenue water main replacement project. The motion was seconded by Council Member Hickman and passed unanimously.

**PUBLIC COMMENT**

Vaughn Jolley thanked the Council for their work on the water issues and stated that he thought they were making a positive step towards growth in Twisp. He stated that he felt the new connection fees were excessive and that the Council was not considering the developer's infrastructure costs contributed to new projects.

Clerk/Treasurer Storms announced a Small City Roundup hosted by the Association of Washington Cities (AWC) to be held in Chelan on May 20, 2008.

**ROUTINE APPROVALS**

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Town Council.

The following voucher/checks are approved for payment by a majority vote on this 22nd day of April, 2008:

<b>FP Francotyp- Postalia, Inc.</b>	<b>ACH #0941708</b>	<b>\$500.00</b>	<b>04/17/08</b>
<b>Voucher/Checks</b>	<b>#25268 - #25292</b>	<b>\$63,714.62</b>	<b>04/22/08</b>

**MOTION:**

Council Member Hickman moved to approve the current accounts payable and current payroll and benefits and to disburse payment. The motion was seconded by Council Member Hollowell and passed unanimously.

There being no further business to come before the Council, Council Member Gehring moved to adjourn the meeting. The motion was seconded by Council Member Estes and passed unanimously. Meeting adjourned at 9:14 p.m.

**APPROVED:**

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**Mayor Vern Nations**

**ATTEST:**

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**Clerk/Treasurer Colleen Storms**