

**Town of Twisp
Council Minutes 02/10/09
7:00 PM**

Meeting called to order at 7:00 pm by Mayor Hickman.

Council Members Present: Clint Estes
 Tom Gehring
 Vicki Hallowell

Council members absent: Tina di Rienzo

Pledge of Allegiance

Council Member Hallowell led the Pledge of Allegiance.

Additions and/or Changes to the Agenda

Addition: Easement Agreement – Robert Howson Jr. and Town of Twisp

Changes: None

PUBLIC COMMENT PERIOD

Bob Lloyd discussed the River Commercial (CR) Designation mainly in regards to housing. Mr. Lloyd shared his concern regarding development in CR having to be a Planned Development rather than an Administrative Permit (AP) mainly because of the cost and the scrutiny of public comment. Mr. Lloyd shared that he felt that the public review had already been done and that an internal AP would be sufficient. Planning Commissioner Traci Day agreed with Mr. Lloyd regarding the process. Council Member's Estes and Gehring shared their concerns of having a large development reviewed by only one person. Mayor Hickman shared that in the case of most of the CR property infrastructure is not currently installed and that is the reason a PD should be required.

Bob Ulrich shared that a PD is cost prohibitive and he feels that road blocks are being put up to stop development.

MINUTES

MOTION:

Council Member Gehring moved to approve the January 27, 2009 minutes as presented. The motion was seconded by Council Member Hallowell and passed unanimously.

MAYOR HICKMANS UPDATE

No report at this time.

DEPARTMENT HEADS AND COMMITTEE REPORTS

Rick Balam, Police Chief

Chief Balam reviewed the monthly stats for January and reported that they had 14 arrests and have been very busy for this time of year. Balam reported that the remodeled police offices were up and operational except for the front entrance.

Randy Johnson, Public Works Superintendent

Superintendent Johnson reported that he is waiting for the flow meter to be delivered so it can be installed. Johnson shared that with the aid of an RH2 Engineer he saved approximately \$2,400 on the flow meter. Johnson reported that he is looking at the efficiency of all of the Town flow meters.

Superintendent Johnson reported that when the flow meter is installed they will resume installation of the computer at the treatment plant and have an electrician come in and evaluate the electrical situation there and also check the boiler at the pool.

Colleen Storms, Clerk/Treasurer

Clerk/Treasurer Storms reported that the Chamber of Commerce will be reviewing the applications submitted for 2% hotel/motel tax revenues and awarding them in March. Storms explained that after an organization has been awarded a portion of the 2% hotel/motel money they submit their paid expenses to the Town of Twisp and then are reimbursed.

Clerk/Treasurer Storms reported that the Friends of the Pool Committee had recently met and gave the Town a \$10,000 contribution for 2008. Superintendent Johnson and Staff Member Lori Rodio attended the meeting and the committee was pleased with Johnson's plan for the pool.

Clerk/Treasurer Storms reported that the Glover Street Project plans are at the 50% stage and she and Randy are working with the RH2 Engineers on final design plans to prepare to go out to bid very soon. Storms pointed out an issue regarding meters installed in the sidewalks on 2nd Avenue that caused freezing issues. Superintendent Johnson requested that the meters be installed on the back side of the sidewalks on Glover, which would decrease meters freezing. Storms relayed that easements to install meters on private property would need to be obtained.

Keith Comstock, Fire Chief

Fire Chief Comstock was not present.

Sarah Schrock, Town Planner

Town Planner Sarah Schrock was not present.

OLD BUSINESS

OKANOGAN COUNTY PUBLIC TRANSPORTATION IMPROVEMENT

Tom Hanson, Washington State Department of Transportation was present to share a current study being conducted in Okanogan County and some parts of Douglas County regarding public

transportation. Mr. Hanson passed out surveys to everyone present, sharing that these surveys were geared to determine the level and need of service that would be useful in the study area. Mr. Hanson fielded some questions regarding the cost of the program as well as projected costs for use of the transportation system. However, because the study is just in the planning stages Mr. Hanson was unable to determine cost at this time. Clerk/Treasurer Storms questioned how this program would affect the Senior Transportation Program in which the Town participates. Mr. Hanson shared that they are being included in this process and may be contracted through this proposed program for the special services they provide to seniors.

ZONING ORDINANCE #601

Council briefly discussed the list of items they had reviewed in their recent workshop and it was agreed that the Planning Commission would address the maximum building size at a later date. Council also decided that the critical areas map would be replaced later; the 1990's code regarding these areas would stand until the update is completed. These changes were in the final draft presented to Council.

MOTION:

Council Member Estes moved to approve Ordinance #601 updating the zoning ordinance for the Town of Twisp. The motion was seconded by Council Member Gehring and passed unanimously by members in attendance.

AIRPORT LEASE

Council Member Hallowell (Airport Committee member) shared the changes made to the Airport Lease from the last time the Council had reviewed it. Council Member Hallowell shared that the new lease fee would be \$180 annually, up from \$165. Council Member Hallowell reported after the Airport Board had reviewed the operating expenditures versus revenue information Clerk/Treasurer Storms provided to them they decided that 50% of the operating expenditures at the airport should be covered by lot leases. Clerk/Treasurer Storms suggested that per Scott DeTro the CPI language should reflect which CPI would be used in the review each year.

Several questions were brought up about the renewal process and Clerk/Treasurer Storms volunteered to address them with the Town Attorney.

MOTION:

Council Member Estes moved to approve the updated Airport Ground Lease as amended and contingent upon the insertion of the Seattle CPI language by staff. The motion was seconded by Council Member Hallowell and passed unanimously.

RESOLUTION #09-434 (REVISED) – PUBLIC FUNDS BANKING

Clerk/Treasurer explained that Resolution #09-434 was revised adding Mayor Pro-Tem Estes' name as a signer for the Town of Twisp bank accounts.

MOTION:

Council Member Hallowell moved to approve revised Resolution #09-434 regarding Public Funds Banking showing Council Member Estes’ name as Mayor Pro-Tem. The motion was seconded by Council Member Gehring and passed unanimously.

NEW BUSINESS

RESOLUTION #09-436 – NORTH CENTRAL REGIONAL TRANSPORTATION PLANNING ORGANIZATION

Clerk/Treasurer shared the history of the North Central Regional Transportation Planning Organization and stated that they were asking for an appointee and alternate to represent the Town of Twisp at quarterly meetings. Storms reported that Mayor Hickman volunteered to serve as the voting representative for the Town and Superintendent Johnson would serve as the alternate.

MOTION:

Council Member Estes moved to approve Resolution #09-436 designating a voting representative and an alternate to the North Central Regional Transportation Planning Organization for the calendar year 2009. The motion was seconded by Council Member Hallowell and passed unanimously.

EASEMENT AGREEMENT BETWEEN ROBERT HOWSON JR. AND THE TOWN OF TWISP

Clerk/Treasurer Storms reviewed a proposed easement agreement between Robert Howson Jr. and the Town of Twisp concerning his property that adjoins the airport property and access to irrigation. Storms shared that Mr. Howson would either run his own line or use the existing line serving the airport property for irrigation; the easement crosses a portion of the airport property.

MOTION:

Council Member Hallowell moved to approve the easement agreement between Robert Howson Jr. and the Town of Twisp. The motion was seconded by Council Member Estes and passed unanimously.

ROUTINE APPROVALS

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Town Council.

The following voucher/checks are approved for payment by a majority vote on this 10th day of February, 2009:

AWC	ACH	\$604.35	01/02/09
Checks/Vouchers	#26060	\$5,647.80	01/29/09
Cashmere Valley Bank	ACH	\$1,254.99	02/01/09
Checks/Vouchers	#26061 – 26065	\$6,128.88	02/03/09

AWC	ACH	\$8,504.19	
NCNB	ACH	\$10,361.87	
FP Francotyp-Postalia, Inc.	ACH	\$500.00	02/09/09
Checks/Vouchers	#26067 - 26096	\$62,885.79	02/10/09
Checks/Vouchers	#26097 - 26110	\$1,400.00	02/10/09
Checks/Vouchers	#26066	\$1,720.31	02/10/09
Payroll Draws	#26111 – 26118	\$8,030.00	02/15/09

MOTION:

Council Member Hallowell moved to approve the current accounts payable and current payroll and benefits and to disburse payment. The motion was seconded by Council Member Estes and passed unanimously.

There being no further business to come before the Council, Council Member Gehring moved to adjourn the meeting. The motion was seconded by Council Member Hallowell and passed unanimously. Meeting adjourned at 8:20 p.m.

APPROVED:

Mayor Stephanie Hickman

ATTEST:

Clerk/Treasurer Colleen G. Storms