

**Town of Twisp
Council Minutes 02/09/10
7:00 PM**

Meeting called to order at 7:00 pm by Mayor Boosman.

Council Members Present: Clint Estes
 Tom Gehring
 Tom Mulgrew
 Soo Ing-Moody

Council members absent: None

Pledge of Allegiance

Council Member Estes led the Pledge of Allegiance.

Request for Additions &/or Changes to the Agenda

Additions: Bob Smith Utilities
 Parks and Recreation

Changes: None

Public Comment Period

Maggie Coon, Public Development Authority (PDA) Co-Executive Director thanked the Town staff for helping to pull together the Community Development Block Grant application and to make the mailing deadline.

Ms. Coon shared with Council that the PDA has been talking with congressional offices regarding an appropriations request, the application is due February 19, 2010. Ms. Coon explained this funding, up to 1.5 million, would come from a line item in the Governor's budget, the Economic Development Initiative-U.S. Department of Housing and Urban Development (EDI – HUD). These funds, if received would pay for making upgrades to buildings, pay for side services, water conservation and energy conservation.

Ms. Coon requested a support letter from the Town showing local support. This letter will be sent to Senators Patty Murray and Maria Cantwell and Representative Cathy McMorris Rodgers. Council agreed to provide a letter of support.

Consent Agenda

1. Approval of Minutes - 01-26-10.

Motion:

Council Member Estes moved to approve the consent agenda as presented. The motion was

seconded by Council Member Ing-Moody and passed. Council Member Gehring abstained from voting because of his absence at that meeting.

Mayor's Update

Mayor Boosman reported on the following:

- The Community Development Block Grant application submitted on January 21, 2010, to replace water/sewer lines off of 5th Avenue, through the PDA property and loop back to Highway 20, has been reported to be moving on in the selection process.
- Police Chief Hall has been on duty since February 1st.
- Updated Council on discussions regarding water rights. Boosman has met with Tim Flynn, Aspect Consulting and the attorney for land owners up valley that are interested in selling water rights. Mayor Boosman plans to meet with Lee Bernheisel, a representative of the Okanogan Wilderness League (OWL) regarding the issue soon.

Staff Reports

Rob Hall, Police Chief

Chief Hall reported on the following:

- Presented stats for the month of January.
- Plans to report to the Council in the future on observations, trends, plans, and partnerships within the Police Department.
- Has received a tremendous reception from staff, residents and business owners.
- Will attend a Community Roundtable meeting for social services groups. Hall is excited about this activity and the Police Department being an active member.
- Addressed recent break-ins of empty buildings in the area, plans to step up efforts.
- Code Enforcement Officer Lori Rodio is working on animal issues mainly regarding if we have a dog bite victim, how the town plans to follow up on health issues.
- Grants update – hoping to acquire another new vehicle through USDA, working on a vest program, the computer grant still has money available for more equipment.
- Restroom vandalism, not a high dollar problem at this time.
- Officers will be on foot and driving alleys more.
- Glad to be here!

Randy Johnson, Public Works Superintendent

Public Works Superintendent Johnson reported on the following:

- Working with Don Popoff, RH2 Engineering, on a possible grant.
- Next week KRCI will be rehabilitating the reservoir.
- Trying to get equipment on both reservoirs so there is no manual monitoring that has to be done.
- Treatment plant is doing well.
- Streets - All cities working together to get cold mix for pothole repair. Currently Johnson has been repairing potholes with sand.
- Working with Fred Cooley on the engineering of the CDBG-PDA project.

- Bernie Hosey will be installing the art on Glover Street on Wednesday, Feb 10th at approximately 7:30 a.m.
- Booster station alarms – has been working on resetting the delays and feels he has fixed them. Otherwise all is working well at the booster station.

Colleen Storms, Clerk/Treasurer

Clerk/Treasurer Storms reported on the following:

- Water Facilities Inventory has been completed and submitted according to regulations.
- Possible USDA grant for an additional police vehicle. The current payment on the newest vehicle is approximately \$350 per month.
- Conversation with Room One representative regarding housing for domestic violence victims. Suggested working with the Police Department.
- Great to have Chief Hall on duty; he's doing great.

Committee Reports

Council Member Mulgrew reported on the Public Works Committee (consisting of just him until Council Position #5 is filled) met with Mayor Boosman, Don Popoff, RH2 Engineering, and Superintendent Johnson and Public Works Crewmember David Hunter regarding prioritizing capital projects and possibly applying for a grant.

OLD BUSINESS

Council Position - Interview Questions

Council reviewed questions used for prior council interviews and made some changes. Interviews were set by Council to be held at the Feb 23, 2010 Council meeting; one applicant may have to be interviewed at a separate time because of his schedule.

NEW BUSINESS

Appointments to the Public Development Authority Board

Mark Wolf-Armstrong, PDA Co-Executive Director reported the PDA Board would like to recommend for Councils consideration that Hans Scholz and Jon Brown replace Maggie Coon and Wanda Iverson on the PDA Board. Mr. Wolf-Armstrong gave some history and background on both applicants. Both applicants have been active throughout the PDA process and both would bring their own expertise and qualifications to the PDA Board. Council Members discussed their knowledge of the candidates.

Mayor Boosman stated he would recommend both applicants for positions on the PDA Board.

Motion:

Council Member Gehring moved to approve the appointments of Hans Scholz and Jon Brown to the PDA Board. The motion was seconded by Council Member Mulgrew and passed unanimously.

Public Development Authority Annual Audited Financial Statement

Council discussed the PDA's Annual Audited Financial Statement requirement according to their Charter. Clerk Storms explained that the PDA according to their charter is required to provide an audited financial statement to the Town each year; a mechanism built into the Charter to protect the Town. The PDA has not yet been audited by the State and would have to pay for this service. If the Town agrees to waive this requirement for 2009, the PDA will consider doing a change to the Charter to provide the Town audited financials bi-annually to coincide with the State auditing schedule. Clerk Storms recommends allowing the PDA to waive this audit requirement and get on the State Auditor's schedule.

Mr. Wolf-Armstrong welcomed council to review the PDA's internal financial controls at any time. Council Member Mulgrew requested a financial overview at a future Council meeting. Mr. Wolf-Armstrong agreed to start providing quarterly financial reports to the Town Council.

Motion:

Council Member Gehring moved to approve waving the Public Development Authority Charter requirement to provide the Town Council an Annual Audited Financial Statement for 2009. The motion was seconded by Council Member Ing-Moody and passed unanimously.

Application Submittal for Drinking Water State Revolving Fund Grant/Loan

Superintendent Johnson showed a schematic of a proposed radio read telemetry system provided by RH2 Engineering to the Council. Johnson explained this proposed system would do automatic call outs to the Public Works Crew if there was a problem, could be looked at online to check for problems and would provide much needed oversight for the small reservoir.

Clerk Storms explained this project could be funded through the Drinking Water State Revolving Fund. If funded the Town could receive a full telemetry system for their water operations. The Town's Low-Moderate Income ratio qualifies the Town to apply for 50% grant and 50% loan funds. The interest rate on the loan would be 1% and would cost the Town approximately \$2,900 per year of debt service over the next 30 years. Storms explained that if the Council chose to increase water rates for this project it would effect rates approximately 40 cents per month per service.

Storms explained to Council that this type of funding is unpredictable because it is unknown how much money will be allocated or how many applications will be submitted. RH2 Engineering will write the grant for a cost to the Town of \$1,500, a service Clerk Storms would normally provide if she was not scheduled to be on vacation just prior to the March 1st application deadline.

Motion:

Council Member Estes moved to approve the submission of the grant application for the Drinking Water State Revolving Fund and to pay RH2 Engineering \$1500 to prepare and submit the grant. The motion was seconded by Council Member Mulgrew and passed unanimously.

Confirmation of Town Boundaries for 2010 Census

Maps for the 2010 Census were provided to the Town Council to officially confirm the Town's boundaries. After discussion the Council agreed to have Mayor Boosman contact Planner Kurt

Danison with a few questions prior to the Mayor signing and confirming the boundaries.

Criminal Justice Interlocal Agreement

Clerk Storms discussed the Criminal Justice Interlocal Agreement Scott DeTro drafted for the Cities Consortium regarding the Okanogan County Criminal Justice services. The Interlocal Agreement proposes the towns and cities who have contracted with Okanogan County for jail services be charged actual costs for jail services until which time a new contract can be negotiated with the County.

Motion:

Council Member Gehring moved to approve the revised Interlocal Agreement for actual jail fee costs. The motion was seconded by Council Member Estes and passed unanimously.

Sidewalk Clearing

Council Member Gehring suggested the Town revisit the sidewalk ordinance. The Council and Staff discussed the following issues:

- Mayor Boosman pointed out the sidewalks are beneficial to all residents not just the adjacent land owners and the sidewalks should be made part of a transportation plan.
- Staff addressed special arrangements that have been made for residents over the years.
- The Council discussed the inconsistencies regarding sidewalks, such as maintenance, how they are built and how our ordinance is or has been interpreted.
- Discussion regarding current building requirements and planning.
- State regulations.
- Agenda Item: March 9, 2010 meeting.

Parks and Recreation Committee

Council Members Ing-Moody and Gehring the Park and Recreation Council Committee discussed potential trail development:

- Both Council Members Ing-Moody and Gehring have familiarized themselves with documents at Town Hall regarding prior attempts at trail development in Twisp.
- Trails are seen as making Twisp a more attractive place to live, as recreation, transportation and economic development.
- Ing-Moody and Gehring plan to meet with Chris Johnson from the Methow Salmon Recovery Foundation regarding their current trail system
- Clerk Storms will be attending an economic development workshop aimed toward developing trails and available grants on February 26, 2010 in Tacoma.
- The importance of public outreach and talking to individuals with previous experience in attempting to develop a trail system in Twisp.
- Storms suggested a kickoff meeting to invite the public to comment and possibly get volunteers to serve on the Park and Recreation Advisory Committee.

Bob Smith Utility Billing

Council Member Estes gave a brief history of a previous discussion held by the Council regarding Bob Smith’s utility issues. Estes shared a recent letter from Mr. Smith requesting his water/sewer bill be reduced to reflect only one unit of his duplex until renovations can be done and the other unit can be rented. Council Members felt if Mr. Smith was given this opportunity it could potentially open the door to others; they felt consistency was best. The Council was willing to allow Mr. Smith to convert his duplex back into a single-family resident and then charge him for only one unit.

Council agreed to have staff contact Mr. Smith and relay his options of either paying for both units or converting the duplex back into a single-family resident. Council’s stipulations were that Mr. Smith provide the Town written confirmation if he decides to convert back to a single-family resident and that he understands the ramifications of relinquishing his current designation as a duplex and the costs he may face in the future if he wants to reapply for duplex status and for water/sewer services.

Routine Approvals

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Town Council.

The following voucher/checks are approved for payment by a majority vote on this 9th day of February, 2010:

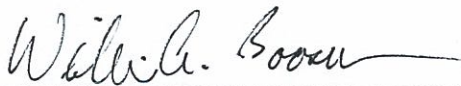
Payroll	#12370 - #12391	\$24,275.99	02/01/10
Checks/Vouchers	#27118 - #27149	\$15,803.18	02/09/10
Checks/Vouchers	#27150 - #27158	\$8,515.00	02/15/10

MOTION:

Council Member Estes moved to approve the current accounts payable and current payroll and benefits and to disburse payment. The motion was seconded by Council Member Ing-Moody and passed unanimously.

There being no further business to come before the Council, Mayor Boosman adjourned the meeting at 9:33 p.m.

APPROVED:



Mayor William A. Boosman

ATTEST:



Clerk/Treasurer Colleen G. Storms