

**Town of Twisp  
Council Minutes 01/26/10  
7:00 PM**

Meeting called to order at 7:03 pm by Mayor Boosman.

Council Members Present:     Clint Estes  
  Tom Mulgrew  
  Soo Ing-Moody

Council members absent:     Tom Gehring

**Pledge of Allegiance**

Council Member Ing-Moody led the Pledge of Allegiance.

**Request for Additions &/or Changes to the Agenda**

Additions: None

Changes: None

**Public Comment Period**

No public comment.

**Consent Agenda**

1.     Approval of Minutes - 01-12-10 and 01-19-10.

**Motion:**

The Consent Agenda was passed with amendments to the minutes of 01-12-10 and 01-19-10 by Council consensus.

**Staff Reports**

**Rick Balam, Police Chief**

Chief Balam was not present.

**Randy Johnson, Public Works Superintendent**

Public Works Superintendent Johnson was not present, but provided a written report to Council.

### **Colleen Storms, Clerk/Treasurer**

Clerk/Treasurer Storms reported on the following:

- Her computer failed and was down for most of one week.
- The CDBG – PDA application was submitted requesting \$352,000 for infrastructure. Storms felt that if the project was not funded this grant cycle it would have a very good chance of funding through another source or in the next CDBG cycle.
- The Glover Street Project close-out is proceeding; acknowledged Angi Waligorski, RH2 Engineering, present to answer questions from the Council.
- Working on Methow Watershed grants; one grant currently available has a large match required; she and the Watershed Coordinator are discussing the feasibility of this grant.

### **Keith Comstock, Fire Chief**

Fire Chief Comstock reported on the following:

- Thanked Superintendent Johnson for keeping the Fire Department access clear of snow.
- There have been several new recruits at the fire department. The Chief felt it has renewed energy at the department.
- Minor call outs; pretty quiet.

### **Mayor's Report**

Mayor Boosman reported on the following:

- Commended Colleen, Mark and Maggie for getting the CDBG application out.
- Announced Rob Hall the new Police Chief is in Town; his first day will be Monday, Feb 1<sup>st</sup>.
- Has held discussion regarding a lateral hire for Officer Marshall's position.
- Received a letter addressed to DOE drafted by the Watershed Coordinator Hatcher regarding the rule revision the Methow Watershed Council is working on to transfer water from the Early Winters reach to the Towns of Winthrop and Twisp.
- Discussion of possible upstream seasonal water rights; he is aware of a transfer that may be possible. The land owners are interested and water may soon be available. The Mayor, Tim Flynn and the property owners are sending a rough concept of the transfer to the DOE and Lee Bernheisel.

### **Old Business**

#### **Glover Street Improvement Project - Recommendation for Contract Completion**

Clerk Storms introduced Angi Waligorski, the lead on the Glover Street project from RH2 Engineers. Ms. Waligorski recommended to the Council that the contract be considered complete and asked if there were any concerns or questions on the Town's part.

Clerk Storms reported on the art that will be placed at the corner of Glover Street and Hwy 20. Bernie Hosie, the artist, is done and it will be erected as soon as he can arrange transportation of the piece. Mr. Hosie invited any interested persons to come out to his studio if they would like to see it prior to the installation on Glover.

Ms. Waligorski reported the project went smoothly and came in under budget, in part because the  
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retaining wall originally engineered along a portion of Glover Street adjoining the PDA property was not required after all. Council Member Estes stated Superintendent Johnson had also relayed that he recommended the project be deemed complete.

Clerk Storms reported she has received positive feedback regarding the lighting on Glover Street. Council discussed they had heard from residents who would like to see matching lights installed down the rest of Glover Street.

**Motion:**

Council Member Estes moved to approve completion of the contract for the Glover Street Project. The motion was seconded by Council Member Mulgrew and passed unanimously.

**Vacant Council Position**

Mayor Boosman reported the Town had received 3 applications to date for the vacant Council position. Clerk Storms told the Council it was their decision on how to proceed; State law gave them some flexibility in timing to assure they have broadly offered the opportunity and considered all applicants. Boosman shared that interview questions need to be prepared prior to the interview, interviews are done in a public meeting and any debate about appointments and applicant qualifications can be done in executive session.

Clerk Storms reported that in the past the Town used a display ad in the Methow Valley News to assure citizens were aware of the opportunity. Council Member Ing-Moody said the display ad was effective in catching her attention last year. Council Member Estes stated he was fine with waiting to fill the position. Mayor Boosman directed staff to run a display ad and asked the Council to come up with possible questions for the interviews.

**Action:** Email previous interview questions to the Council for their review and comments at the next meeting.

**New Business**

**Membership - Okanogan County Tourism Council**

Clerk Storms presented the Council with a membership form for the Okanogan County Tourism (OCTO) Council. Storms stated Twisp is typically a member of the Okanogan County Tourism Council. Storms reported the OCTO has requested the Town direct some of its 2% money to their efforts, but to her knowledge the Council has not allocated any to them at least in the past 4 years. Storms stated that the Methow Valley has been represented well by the OCTO in their advertising materials.

**Motion:**

Council Member Mulgrew moved to approve the Town's membership in the Okanogan County Tourism Council. The motion was seconded by Council Member Ing-Moody and passed unanimously.

**Council Calendar**

Clerk Storms reiterated a discussion the Council had at a previous meeting regarding a Council calendar. Storms presented the wipe-off calendar and asked the Council how they see this calendar

aiding them. Council discussed adding routine items throughout the year, adding Fire District 6 on-going discussions, and a deadline for a water/sewer ordinance revision. The idea is to have a visual reminder of topics the Council wants to pursue further.

Council discussed holding a retreat possibly at the end of March, giving enough time to fill the vacant Council position prior to the retreat. Council discussed possible days of the week and times that worked for participants.

With regards to an open issue from the special water rights meeting, Storms reported there is a very small percentage of difference between the readings of the old source meters and the new source meters. Both meters are being read on a continual basis. Storms will recalculate how many Equivalent Residential Unit's (ERU's) are available in April with the first post-winter reads. (put on calendar)

Storms explained that in order to get the Department of Health (DOH) to review and/or possibly increase the ERU's for the Town our water system plan will need to be updated. Storms had thought the Town could use the Small Water System planning template through Evergreen Rural Water and save the cost of hiring an engineer to do a full Water System Plan in 2014. However, she was told by the DOH that was not the case. Only systems with no room for growth could use that alternative. However, DOH told her that there are new rules in place that will allow the Town to just change the sections that need changing and that an engineer can be utilized for part of the plan and still have the plan approved by DOH. This gives us an opportunity to be more involved with the preparation of the report and to save money.

**Sidewalks**

Council briefly discussed the maintenance of the sidewalks in the winter. It was suggested the Council may want to revisit the responsibility of clearing snow from sidewalks.

**Action: Add responsibility of clearing snow from sidewalks to the next agenda.**

**Routine Approvals**

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a listing, which has been made available to the Town Council.

The following voucher/checks are approved for payment by a majority vote on this 26<sup>th</sup> day of January, 2010:

<b>USDA</b>	<b>ACH</b>	<b>\$354.00</b>	<b>12/28/09</b>
<b>Checks/Vouchers</b>	<b>#27102-#27111</b>	<b>\$4,358.29</b>	<b>12/31/09</b>
<b>Checks/Vouchers</b>	<b>#27112</b>	<b>\$230.00</b>	<b>01/26/10</b>
<b>Checks/Vouchers</b>	<b>#27060-#27101</b>	<b>\$168,355.00</b>	<b>01/26/10</b>
<b>USDA</b>	<b>ACH</b>	<b>\$683.00</b>	<b>01/28/10</b>

**MOTION:**

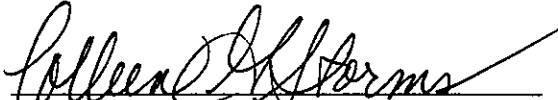
Council Member Estes moved to approve the current accounts payable and current payroll and benefits and to disburse payment. The motion was seconded by Council Member Ing-Moody and passed unanimously.

There being no further business to come before the Council, Council Member Mulgrew moved to adjourn the meeting. The motion was seconded by Council Member Estes and passed unanimously. Meeting adjourned at 7:50 p.m.

**APPROVED:**

  
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Mayor William A. Boosman

**ATTEST:**

  
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Clerk/Treasurer Colleen G. Storms