

**Town of Twisp
Council Minutes 10/12/10
7:00 PM**

Meeting called to order at 7:02 pm by Mayor Pro-Tem Estes.

Council Members Present: Tom Gehring
 Soo Ing-Moody
 Hans Smith

Council members absent: None

Pledge of Allegiance

Council Member Gehring led the Pledge of Allegiance.

Swearing in of Soo Ing-Moody as Mayor of the Town of Twisp

Mayor Pro-Tem Estes swore Council Member Soo Ing-Moody in as Mayor. Council congratulated Mayor Ing-Moody on her new position and thanked her for stepping up after Bill Boosman's resignation.

Public Hearing – Six Year Capital Improvement Plan

Mayor Ing-Moody opened a public hearing at 7:05 pm to discuss the Six Year Capital Improvement Plan. There was no public comment. Mayor Ing-Moody closed the public hearing at 7:07 pm.

Council Discussion

Council discussed the following Capital Improvement Plan items:

- A backhoe for the Public Works Department – Superintendent Moss felt that a backhoe would be a waste with such a limited crew and a drain on time and funds for maintenance. Council Member Gehring asked that the backhoe be left on the plan in case there is a possible partnership or grant opportunity to purchase the equipment in the future.
- Master planning for the swimming pool – Long-term planning could be addressed through the Park and Recreation Commission.

A joint Public Works Committee and Public Facilities Committee meeting will be held on Friday, October 15th at 9:00 a.m. at Town Hall to discuss some more of the items in the plan before it is presented to the Council for approval.

Request for Additions and/or Deletions to the Agenda

Additions/Deletions: None

Consent Agenda

- Approval of Minutes – 10/04/10
- Payroll and Accounts Payable

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Town Council.

The following voucher/checks are approved for payment by a majority vote on this 12th day of October, 2010:

Checks/Vouchers	#27780 - #27782	\$1,044.21	09/30/10
AWC	ACH #9100905	\$8,741.59	
NCNB	ACH #9100906	\$6,874.49	
DRS	ACH #9100907	\$2,174.88	
DRS	ACH - #9100908	\$1,095.42	
Cashmere Valley Bank	ACH #9101001	\$1,254.99	10/01/10
Payroll	#12573 - #12593	\$19,019.91	10/01/10
Checks/Vouchers	#27783 - #27804	\$18,433.67	10/12/10
Checks/Vouchers	#27805 - #27810	\$5,590.00	10/15/10

Motion:

Council Member Smith moved to approve the October 12, 2010 consent agenda as presented. The motion was seconded by Council Member Gehring and passed unanimously.

Public Comment Period

There was no public comment.

Mayor's Report

Mayor Ing-Moody reported on the following:

- A continuance has been given on a previous employees unemployment appeal; she is working with our attorney. There have been two other unemployment claims filed against the Town by two previous employee's as well.
- She has met with several departments and plans to meet with Airport Manager Bob Howson and Fire Chief Keith Comstock soon.
- Three applications have been received for council positions, the Mayor asked the Council Members to come up with some questions for the applicants and forward them to Administrative Assistant Moriarty to compile; Council decided to provide the questions to the applicants prior to the interviews at the October 26, 2010 meeting.
- She asked for a volunteer from Council to work with her and Council Member Gehring, a staff member and a citizen at-large to form an interview team for the Clerk/Treasurer position hiring; Council Member Estes volunteered.
- The advertisement placed in the newspaper for a grant administrator/finance position has not received a very good response. The Mayor spoke with current Clerk/Treasurer Storms

about remaining responsible for upper finance through the end of 2011; Storms took the position. An ad for a grant writer/administrator will go out soon.

Action: Staff will submit an employment ad to the Methow Valley News and post it on the Twisp website for the Grant Writer/Administrator position.

Staff Reports

Police Department

Acting Chief Ty Sheehan reported on the following:

- Police calls are up compared to this month in 2009.
- Snow tires have been ordered; the tires will be purchased using a portion of the Stonegarden Grant.
- Scheduled maintenance is being done on all police vehicles.
- The Police Department has been awarded a grant/loan from USDA for an additional police vehicle in the amount of \$34,000; \$1,800 will come from the police department vehicle reserve.
- He is continuing to work on mutual aid and coverage with the Okanogan County Sheriff's Office (OCSO).
- The OCSO donated approximately \$5,700 worth of radio equipment to the Police Department.

Clerk's Office Report

There was nothing to report at this time.

Howard Moss, Public Works Superintendent

Public Works Superintendent Moss reported on the following:

- A very productive Public Works Committee meeting was held October 8, 2010.
- Hughes Lane water project is slated to be completed this fall.
- Paul Christen is working with public works to complete a waterline to the Doran resident on May Street.
- The crew has been cleaning up around the treatment plant as time allows.
- The Marble Street/Methow Valley Irrigation District issue is still on his list.
- They are gearing up for winter and will meet with the State DOT regarding our need for sand.
- The monthly water test came back satisfactory; additional testing will need to be done for the next two months.

Keith Comstock, Fire Chief

Fire Chief Comstock reported on the following:

- Three volunteer firefighters from Twisp, including Chief Comstock, took and passed the State Firefighters test in Moses Lake. They have been working hard since September 2009 in preparation for this test.

- Fire District #6 may be getting a house to train in soon. Comstock mentioned that the department is always looking for hulk vehicles to practice on as well.
- Comstock, District # 6 Fire Chief Waller and Building Inspector Sandoz inspected the fuel tank at the airport and decided there was no immediate threat to public safety. The area around the tank is well maintained and all agencies are aware of the tanks location in case of an emergency. Sandoz will reflect these findings and more in his report to Council.

Airport Report

Airport Manager Bob Howson reported on the following:

- A ribbon cutting ceremony is going to be held on Saturday, October 16th from 11:30 to 1:00 pm at the north side of the airport to celebrate the new construction and widening of the airport. Representative Mike Armstrong, Eric Johnson WSDOT Aviation Division, Mayor Ing-Moody, representatives of the Smoke Jumpers Base, the Twisp Fire Department, the Twisp Police Department and Aero Methow will be present. There will be hotdogs, pop, and Blue Star coffee served and airplane rides from local pilots provided.
- The grant the Town received from WSDOT Aviation Division was funded fully by the tax charged on aviation fuel and aircraft registration fees.
- The Airport Improvement Club stepped up to meet the required grant match funding with in-kind services.

Committee/Board/Commission Reports

Public Works Committee

Council Member Smith discussed water rates at the TwispWorks complex and shared that Maggie Coon and Mark Wolf-Armstrong will be getting together some information for him and the Council to consider.

Park and Recreation Commission

Council Member Gehring reported there was not a quorum at the October 7th Park and Recreation Commission, however they still met at the airport soccer field to talk about a possible strategy for the area and about the momentum local parents have to develop the area into two baseball fields. Council Member Smith asked if it would be helpful to the P/R Commission to have maps of each park with dimensions; Smith will develop the maps for the Commission.

Action: Council Member Smith will develop the maps as time allows in his schedule.

NEW BUSINESS

Approve Banking Resolution #10-476

Council discussed Resolution #10-476 regarding authorized signers at the North Cascade National Bank; Mayor Ing-Moody was included and Bill Boosman was removed.

Motion:

Council Member Estes moved to approve Resolution #10-476 as presented. The motion was seconded by Council Member Smith and passed unanimously.

Approve Submittal of a Planning Unit Support Grant for the Methow Watershed

Council Member Gehring discussed the submittal of a Planning Unit Only Support Grant through the Department of Ecology to cover administrative costs for the Town and Coordinator Lee Hatcher, Optimal Niche for their work with the Methow Watershed Council. Council Member Gehring explained the amount of this grant is \$30,000 and presented a spreadsheet Mr. Hatcher had provided outlining matching funds sources.

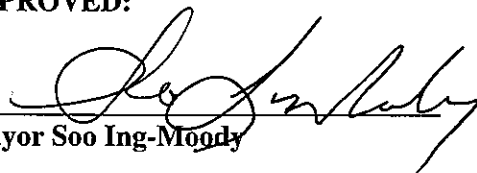
Motion:

Council Member Smith moved to approve the submittal of the Planning Unit Only Support Grant for the Methow Watershed Grant and authorized the Mayor to sign all applicable documents. The motion was seconded by Council Member Gehring and passed unanimously.

Action: Staff will prepare and submit the DOE Planning Unit Only Support Grant.

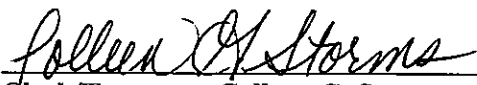
There being no further business to come before the Council, Mayor Ing-Moody adjourned the meeting at 9:32 p.m.

APPROVED:



Mayor Soo Ing-Moody

ATTEST:



Clerk/Treasurer Colleen G. Storms