

Town of Twisp
Council Minutes – 09/27/11
7:00 PM

Mayor Ing-Moody called the meeting to order at 7:04 pm.

Council Member present: Clint Estes, Mayor Pro-Tem
 Tom Gehring
 Bob Lloyd
 Traci Day
 Hans Smith

Council Members absent:

Pledge of Allegiance

Council Member Smith led the Pledge of Allegiance.

Request for Additions or Deletions to the Agenda

Additions: Roof Replacement Financing Update
 Council Motions to Confirm Mayor Appointments: PDA & Airport Advisory Board
 Action: Watershed Storage Capital Grant

Deletions:

Consent Agenda

- Approval of Minutes – 09/13/11
- Accounts Payable/Payroll.

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Town Council.

The following voucher/checks are approved for payment by a majority vote on this 27th day of September, 2011:

Payroll	12969-12973	\$4,590.00	09-20-11
Checks	28634-28682	\$4,311.77	09-22-11
Checks	28599-28633	\$26,420.69	09-27-11
Dept of Revenue	EFT Trans # 2494	\$3,741.96	09-27-11

Motion:

Council Member Day moved to approve the consent agenda and minutes from 09-13-11 as presented. The motion was seconded by Council Member Smith and passed unanimously.

Public Comment Period

Hans Scholz, Board Member TwispWorks Monthly Report

- The space available for tenants is 40% filled.
- They are creating a business and entrepreneurship center including computer labs & hands-on classes.
- Green technology: They will be constructing solar panels to conserve on energy at the complex.
- Landscaping plans are being developed for the complex.
- There will be a community potluck 10-09-11 with a salmon recovery educational theme and a shuttle bus to the Methow Salmon Recovery ponds.

Mayor's Report

Mayor Ing-Moody reported on the following:

- Cashmere Valley Bank will finance the roof replacement project.
- She and grant administrator Aimee Grant attended a mandatory Department of Justice grant administration seminar for the management of the grant which was very informative.
- Toni Nelson, finance consultant, will be working on the Town's 3rd quarter reports and provide to the town actual figures necessary for budget planning. Toni will hold budget meetings October 10 and October 14 with the Mayor, town staff, and finance committee.

Staff Reports

Written staff reports were submitted and placed in Council packets for review. Mayor Ing-Moody asked Council if they had any questions regarding the reports submitted by the Department Heads.

Public Works

Superintendent Moss reported on the following:

- Sewer plant diffuser project contract was awarded to McHugh Excavating. The project will start next week.
- Cascade Foam and Coating was awarded the contract to replace Town Hall's roof. The product they will use is the polyurethane foam and seal system and is guaranteed for 10 years.
- He is working towards lowering the unaccounted for water totals by repairing leaks in Well House #1, repairing the check valve in Well House #2 and monitoring water totals at our parks.
- There is an old printing press at the sewer plant that is being donated to the Shaffer Museum.
- There is an old water truck at the sewer plant which is in very bad repair. He is asking the Council if they would authorize it as surplus equipment.

Motion:

Council Member Estes moved to authorize Superintendent Moss to dispense the water truck as he sees fit. The motion was seconded by Council Member Smith and passed. Council Member Lloyd abstained.

Police

Police Chief Budrow reported on the following:

- His probation period has ended.
- He is working on a firearms ordinance.

Commission/Board Reports

There were no Commission reports submitted.

Committee Reports

There were no Committee reports submitted.

Agenda Items

Visitor Information Center

The Chamber has helped the Town distribute 2% monies from hotel/motel taxes to non-profits who can show they put heads in beds in Twisp. Twisp Chamber Vice President Sandy Moody discussed the possibility of restructuring the distribution process to enable the Chamber to use the 2% monies minus what is kept by the Town for tourism related activities, for a visitor information center that would provide over-all marketing and advertising for Twisp and the rest of the Methow Valley. By so doing, the intention of the Chamber marketing committee is to use these funds to better market the various events, businesses, and organizations in Twisp. Her expressed intent is that the Visitor Information Center be able to provide a boarder range of information to the public. In place of their usual one year contract, they would prefer that a new contract be for a term of five years with an annual review process to enable better continuity and planning for a more effective visitor information center.

Mrs. Moody expressed that the Okanogan County Tourism Council is prepared to partner with the Twisp Chamber and provide signage, training, and educational displays as a pilot program in Okanogan County for Visitor Information Centers. It is a possibility that the Center could be moved from the Methow Valley Community Center location.

The Council was in support of an improved Visitor Information Center and redistribution of 2% monies. A draft contract will be prepared for the Twisp Chamber of Commerce for the Council to review.

Action: The non-profits who have benefited from the 2% monies will be notified that there could be a change in allocation of the funds.

Six Year Capital Facilities Improvement Plan - Resolution #11-495

Changes as discussed at the September 13th meeting were made to the Six Year Capital Facilities Improvement Plan.

Motion:

Council Member Smith moved to accept the Six Year Capital Facilities Improvement Plan as presented. The motion was seconded by Council Member Gehring and passed unanimously.

Ordinance #633 – Amending Title 3 of the Twisp Municipal Code related to the Additional Sales and Use Tax.

The Council put before the voters of Twisp a request for an increase of .1% to the Sales and Use Tax which was approved by a majority of voters in August. The increase will go into effect January 1, 2012. The election costs were shared by Winthrop.

Motion:

Council Member Gehring moved to accept Ordinance #633 Amending Title 3 of the Twisp Municipal Code related to the Sales and Use Tax as presented. The motion was seconded by Council Member Day and passed unanimously.

Roof Replacement Financing

Cashmere Valley Bank will finance the roof replacement for the Town of Twisp. The terms will be a \$60,000 loan for ten years, starting at a 3.8% interest rate for the first five years and to 5.2% interest after 5 years. The cost of the bond ordinance preparation will be approximately \$3000.00. An adoption of the ordinance is needed before the next regular council meeting, October 11th. According to the bond counsel at Foster Pepper, the ordinance could not be passed at a special meeting. For this reason, a continuance of this meeting is scheduled for October 3rd when the bond ordinance paperwork will be completed and ready for review and approval by Council.

Firearms Ordinance

There are no laws in place in the Twisp Municipal Code to prohibit the shooting of guns or hunting in the town limits. Chief Budrow is working on an ordinance to correct this issue. He will bring the ordinance to the Council for action at the October 3rd meeting.

Public Development Authority (TwispWorks) Board Appointment

Through a point of order, the Council chooses to approve the confirmation of the Public Development Authority board member through a motion for the mayoral appointment made at the September 13, 2011 meeting.

Council Member Smith moved to approve the appointment of Lexi Koch to the PDA Board. The motion was seconded by Council Member Day and passed unanimously.

Airport Advisory Board Appointments

Through a point of order, the council chooses to approve the confirmation of the Airport Advisory Board members through a motion for the mayoral appointment made at the September 13, 2011 meeting.

Council Member Lloyd moved to approve the appointment of Morgan Smith, Mike Port and Don Owens to the Airport Advisory Board. The motion was seconded by Council Member Smith and passed unanimously.

Watershed Storage Capital Grant

The Town has been awarded a Department of Ecology grant for \$210,000.00 for facilitating watershed storage in the Methow Valley. This is money that would be spent in 2013. The Town needs to decide if

we are going to accept the grant. There should be a feasibility study done before the grant is accepted but the Town could lose the funding if we do not act to accept the grant at this time. It is uncertain what the match requirements are for this grant.

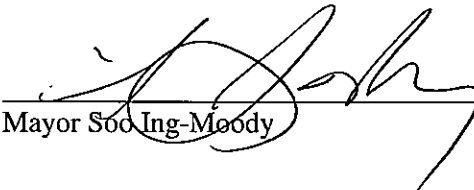
Motion:

Council Member Smith moved to accept the Watershed Storage Capital Grant after the Mayor and two Council Members have reviewed the grant and find it acceptable. The motion was seconded by Council Member Estes and passed unanimously.

Adjournment

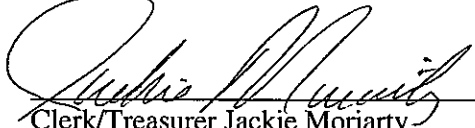
There being no further business to come before the Council, Mayor Ing-Moody adjourned the meeting at 9:20 pm.

APPROVED:



Mayor Soo Ing-Moody

ATTEST:



Clerk/Treasurer Jackie Moriarty