

**Town of Twisp
Council Minutes 09/14/10
7:00 PM**

Meeting called to order at 7:03 pm by Mayor Boosman.

Council Members Present: Tom Gehring
Soo Ing-Moody
Hans Smith

Council members absent: Clint Estes

Pledge of Allegiance

Council Member Gehring led the Pledge of Allegiance.

Request for additions and/or changes to the agenda

Additions/Deletions: None

Consent Agenda

- Approval of Minutes – 08/24/10
- Payroll and Accounts Payable

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Town Council.

The following voucher/checks are approved for payment by a majority vote on this 14th day of September, 2010:

Checks/Vouchers	#27697	\$7,200.00	08/30/10
Checks/Vouchers	#28698 - #27700	\$22,260.52	08/31/10
Cashmere Valley Bank	ACH#9100901	\$1254.99	09/01/10
Payroll	#12546 - #12572	\$23,115.57	09/01/10
FP Francotyp-Postalia Inc.	ACH#9100902	\$500.00	09/02/10
Checks/Vouchers	#27701	\$884.53	09/07/10
Checks/Vouchers	#27702 - #27746	\$28,919.91	09/14/10
Checks/Vouchers	#27747 - #27753	\$5,805.00	09/15/10

Motion:

Council Member Smith moved to approve the consent agenda as amended. The motion was seconded by Council Member Gehring and passed unanimously.

Mayor's Report

Mayor Boosman reported on the following:

Mayor Boosman shared that he would like to review the Clerk/Treasurer and Grant/Finance position applications on Friday, September 17th. Mayor Boosman asked for volunteers from the Council to serve on the review and interview team for these two positions. Council Members Ing-Moody and Gehring agreed to serve on the team; the group will meet on Monday, September 20, 2010 at 8:00 a.m. to review the applications. Council discussed adding a fourth member to the team; possibly a citizen at-large.

Staff Reports

Pool Manager's Report

Pool Manager Lori Rodio reported on the following:

- The pool closed for the 2010 season on August 29th.
- This is Ms. Rodio's 2nd year as the manager.
- There were no violations issued by the Department of Health.
- Both the acid and chlorine pumps had to be replaced.
- There were a total of 6 lifeguards hired this year, three returned from 2009. Ms. Rodio chose not to hire an assistant manager and filled the position herself. All 6 lifeguards want to return in 2011.
- The Friends of the Pool purchased a new pool cover this year and Tim O'Dell and Barry Stromberger donated their time to fix the damaged pool cover reel. Council suggested that a thank you be sent out in appreciation for their services.
- The Town applied for a low interest loan from the Okanogan County Electric Cooperative; the Town should know by September 28th if it was received.
- Stats: Approximately 2,800 lbs. of chlorine, 100 gal. of acid, and 6,000 gal. of propane were used. 128 kids were signed up for swimming lessons, 52 season passes were sold and 108 kids participated in swim team.
- Vending machines were purchased at a cost of \$800. Ms. Rodio was able to pay off the vending machines and make a profit of approximately \$324 for the pool.
- The Killer Whales swim team are the season champions again this year; 5th year in a row.

Action: Staff will send out thank yous to pool volunteers.

Police Department

Acting Chief Ty Sheehan reported on the following:

- The Department has been very busy. Calls/responses have increased from 2009; mostly fraud, domestic violence and civil issues.
- No leads on who damaged the memorial in Bell Park at the north end of Glover Street.
- Sheehan attended Association of Washington Cities (AWC) Liability training on September 15th in Wenatchee.
- Sheehan will attend AWC Workplace Harassment training on September 23rd.

- Two officers from other agencies have agreed to fill in while the Department is understaffed. Sheehan will work his and Officer Kim's schedules around the schedules of the fill-in officers to maximize coverage.
- Sheehan commended Police Clerk Hallowell on her hard work and assistance to him.

Council briefly discussed upcoming Initiatives 1100 and 1105 regarding liquor sales; mainly regarding the decrease of funding that will occur for police if they pass.

Acting Police Chief Sheehan requested a meeting with the Public Safety Committee and Mayor regarding the need for some administrative assistance.

Action: Acting Police Chief Sheehan to meet with Public Safety Committee and Mayor.

Clerk's Office Report

Administrative Assistant Moriarty reported on the following:

- She pointed out the decrease in water usage from 2009 to 2010 on the monthly water report.
- Commended Ms. Rodio on the great job she did this year at the swimming pool.
- The Town did not make the final list for the submission of our top three street projects sent to the North Central Regional Transportation Program; we will not be receiving any funding.
- Provided a list of agencies and contacts for public works projects supplied to her by a staff person of Evergreen Rural Water.
- Provided a letter from the Public Works Trust Fund Board showing both the water improvements and belt press projects have moved up the list for funding.
- Thanked Police Clerk Hallowell and Ms. Rodio for their help in the office during the staffing shortage.

Keith Comstock, Fire Chief

Fire Chief Comstock reported on the following:

- On-going training is continuing to be provided.
- He discussed the Bell Park damage and his efforts to find people to give him quotes or donate services to fix it. The rock work, support bar and sign were damaged but the bell is fine. Comstock requested public works input on re-orienting the monument to avoid future damage.

Action: The new Superintendent will be notified of input needed in re-orienting the monument.

Committee/Board/Commission Reports

No report at this time.

NEW BUSINESS

Public Restrooms – Closure and Maintenance

Council was asked to consider whether to leave the public restrooms open through the winter. Acting Chief Sheehan reported there is occasionally graffiti but was not aware of any serious vandalism last winter; Ms. Rodio concurred. Sheehan did mention there is a divider in the men's room that needs to be repaired and Deputy Clerk Surface wanted Council to be aware the men's room needs other repairs due to wear and tear. Council discussed a way to decrease vandalism by having the Merc Playhouse staff make sure the outside doors are locked after performances.

Council discussed a three week vacation request from Debbie Nations, the Town's janitor. Town Hall will be cleaned by staff but the public bathrooms will need to be cleaned. Two suggestions were considered: The public works department temporarily take over cleaning, or see if the Merc Playhouse staff would be willing to clean them.

Action: Council directed staff to contact the Merc Playhouse staff to see if they would be willing to clean the restrooms while Ms. Nations is on vacation. Council requested staff to provide the following information for the next meeting: The agreement between the Town and the Merc Playhouse regarding the restrooms; the cost to run the restrooms year-round and the amount of hours Ms. Nations spends cleaning each month.

Public Works Superintendent Position

Mayor Boosman announced he had verbally offered the Public Works Superintendent position to Howard Moss and he has accepted pending background and reference checks. Mr. Moss is a 30 year veteran as a public works employee and Director for the City of Milton-Freewater, Oregon. Mayor Boosman reported Mr. Moss' tentative start date is Monday, September 20, 2010. Mr. Moss and the Mayor met and toured Town facilities, pending projects and infrastructure.

Operations Agreement – Methow Valley Community Center – Visitors Information Center

The Methow Valley Community Center (MVCC) and the Town entered into a five year agreement in 2007 in which the MVCC agreed to provide a Visitor's Information Center. For the years of 2008 and 2009 the Council approved compensation of \$3,600 per year for these services. Council now needs to consider what the compensation should be for at least 2010 (possibly 2011). In prior discussions the Council discussed the need for the VIC to be opened and manned on Saturdays during the Farmers Market season. Manager Kirsten Ostlie previously reported she works Monday-Friday and stated it would require a MVCC Board decision for her days off to be altered. Mayor Boosman reported the Farmers Market Co-Chair Craig Lints had approached the Town with an offer to man a visitor's information booth during the Farmers Market; compensation is expected. Council agreed that if the Farmers Market Board wanted to get involved details would need to be worked out between them and the MVCC.

Action: Council requested staff to provide the following information for the next meeting: Stats from the 2010 guest book from the VIC; information regarding how the VIC is used by visitors, and stats that were previously presented by the MVCC manager. Staff was asked to request a recommendation from Chamber regarding the amount of 2% funds allocated to the MVCC.

Disposal of Obsolete Police Department Equipment


Acting Chief Sheehan asked Council for approval to destroy and dispose of eight obsolete patrol car light bars. Sheehan reported the excess light bars are a result of left over equipment prior to the Town contracting with the County and some donated equipment previous Police Chief Balam received in starting up the department in 2007. Sheehan reported he has contacted other agencies in Okanogan County including the Sheriff's Office and no one has a use for them. Sheehan will try one more time at an upcoming meeting to make contacts to see if anyone can use them, even for parts.

Motion:

Council Member Gehring moved to approve destroying and disposing of the police department light bars if no one from another agency wants them. The motion was seconded by Council Member Smith and passed unanimously.

There being no further business to come before the Council, Mayor Boosman adjourned the meeting at 8:50 p.m.

APPROVED:



Mayor William A. Boosman

ATTEST:



Clerk/Treasurer Colleen G. Storms