

**Town of Twisp
Council Minutes 08/24/10
7:00 PM**

Meeting called to order at 7:01 pm by Mayor Boosman.

Council Members Present: Clint Estes
 Tom Gehring
 Hans Smith

Council members absent: Tom Mulgrew and Soo Ing-Moody

Pledge of Allegiance

Council Member Estes led the Pledge of Allegiance.

Public Hearing - Shoreline Master Plan

Mayor Boosman opened the public hearing at 7:05 pm to discuss the Shoreline Master Plan.

Town Planner Sarah Schrock gave the Council a brief update regarding changes made to the Shoreline Master Plan (SMP) after she and the Planning Commission walked the shoreline with DOE representative Clynda Case. Ms. Schrock reported the Planning Commission had introduced two new zones into the SMP; Residential One and Residential Two. Residential One (areas with high banks) require setbacks for development 30' from the top of the bank, while Residential Two (areas with low banks) require setbacks for development 50' from the ordinary high water mark. The existing C1 Zone follows the same setback criteria of Residential One, and the CR Zone follows the same setback criteria of Residential Two. Ms. Schrock reported she had already inserted the DOE required changes to the SMP. Schrock asked the Council if they would like to review the suggested changes or refer that task to the Planning Commission. Mike Port asked Ms. Schrock how these changes will affect his Commercial One (C1) property on Hwy 20 near the north end bridge; Schrock confirmed there had been no change to the C1 Zone setbacks.

Mayor Boosman closed the public hearing at 7:12 pm.

Motion:

Council Member Smith moved to recommend sending the Shoreline Master Plan back to the Planning Commission for consideration with the Department of Ecology's latest suggestions. The motion was seconded by Council Member Gehring and passed unanimously.

Request for additions and/or changes to the agenda

Additions: Airport Update, Set a Special Council Meeting, Appointment of Airport Manager

Consent Agenda

- Approval of Minutes –07/27/10 & 08/10/10
- Payroll and Accounts Payable

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Town Council.

The following voucher/checks are approved for payment by a majority vote on this 24th day of August, 2010:

Checks/Vouchers	#27664	\$4,997.00	08/12/10
Checks/Vouchers	#27665 - #27696	\$59,467.23	08/24/10
USDA	ACH#9100804	\$683.00	08/28/10
USDA	ACH#9100805	\$354.00	08/28/10

Motion:

Council Member Gehring moved to approve the consent agenda as amended. The motion was seconded by Council Member Estes and passed unanimously.

Public Comment Period

Dwight Filer – Mr. Filer commented on the firing of Police Chief Rob Hall. Mr. Filer felt that based on what he had heard around Town Mr. Hall’s firing was unfair and handled inappropriately.

Brent Nevious – Mr. Nevious commented on the firing of Police Chief Rob Hall. Mr. Nevious pointed out he feels Mr. Hall possesses the type of maturity and leadership the valley needs.

Rob Hall - Mr. Hall discussed information he claimed Mark Edson obtained from his previous employer. Mr. Hall asked if this information was passed on to the Mayor and Council Members. Mayor Boosman confirmed he was contacted by Mr. Edson, but replied he was not at liberty to discuss this issue for the protection of both the Town and Mr. Hall. Mayor Boosman explained the firing of Mr. Hall was his decision as Mayor, and was not based on second hand information.

Mayor’s Report

Mayor Boosman reported on the following:

- Shared a letter with Council he received from Richard Marcle, DOE regarding sufficient manpower needed at the treatment plant.
- He has met with staff and gone over projects.
- He has been reviewing treatment plant maintenance logs and manuals; some may need updating.
- Spoke with public works staff regarding meters and the need for inventory to install new meters, meter heads, touch pads lids etc.

Staff Reports

Mike Palm, Airport Manager

Airport Manager Mike Palm reported on the following:

- Pre-construction meeting date for the Airport Runway Improvement Project is Thursday, September 2nd at Town Hall at 1:00 pm.
- He resigned his position as Airport Manager and recommended Bob Howson as his replacement; he reported the Airport Board concurred with his recommendation.
- Mr. Howson told Council he looked forward to working with them and town staff, he wants open communications, thanked the staff for their work on the Washington State Department of Transportation Aviation Division grant for the runway improvements and wants to work on public relations and advertising for the airport in the near future.

Ty Sheehan, Acting Police Chief

Acting Police Chief Ty Sheehan reported on the following:

- The Okanogan County Sheriff's Department donated a fuming chamber to the department which allows fingerprints to be discovered on evidence.
- Conducted an audit of the evidence room; everything is in proper order.
- Currently conducting a physical inventory of the office and all patrol cars.
- There were approximately 120-150 calls including agency assists in August; the call volume is up from 2009.
- There has been a run on fraud related issues, possibly because of the state of the economy.
- An officer from Brewster has agreed to fill in shifts if needed.
- The department was involved in helping take down a grow operation in the valley.
- The annual PowWow weekend was quiet with no complaints.

Council Member Gehring noted he had seen vehicles on the lawn at the park during the PowWow and wondered if that could have caused some damage.

Action: Public Works staff will be alerted to check the sprinklers for damage.

Colleen Storms, Clerk/Treasurer

Clerk Storms was not present but prepared her "to do" list for Council review; items that she wants to have complete before her transition out of Twisp.

Mayor Boosman discussed forming a hiring committee for the Public Works Superintendent position and decided on: Council Members Estes and Smith, Building Inspector Sandoz and himself. They all agreed to review the applications and set interviews for the following week.

Keith Comstock, Fire Chief

Fire Chief Comstock was not present.

Committee/Board/Commission Reports

Council Member Gehring reported on the Recreation and Conservation Office grant presentation he and Council Member Ing-Moody gave in Olympia on August 18th. Council Member Gehring reported they received good feedback and felt great about the process. The Town was given extra kudos for habitat connectivity related to the Methow Salmon Recovery Foundation trail system.

Dave Sandoz, Building Inspector

Building Inspector Sandoz reported he would have a suggested plan for moving forward with the fuel tank at the airport at the September 14th Council meeting.

OLD BUSINESS

Memorandum of Agreement – Recommendation of the Park and Recreation Commission – Methow Valley Farmers Market

Council Member Smith was encouraged by the Farmers Market Rules and Regulations edits. Smith asked Farmers Market Board Co-Chair Bob Elk if the market spaces were full would they turn away community groups or could they leave a specified amount of space available to community groups, and then if they did not fill up use them for vendors; Mr. Elk will check with the Board. Mr. Elk reported the Farmers Market Board is still reviewing the Memorandum of Agreement, particularly Section 4 regarding compensation.

Motion:

Council Member Smith moved to approve the Memorandum of Agreement between the Town of Twisp and the Farmers Market Board for use of the Commons Park as presented in the August 24, 2010 Council packet. The motion was seconded by Council Member Gehring and passed unanimously.

Twisp Sign – Follow-up

Council Member Gehring reported he had contacted Sybil Macapia and Ray Johnston regarding a planter design for the Glover Street Twisp sign. Council Member Gehring agreed to continue to work with them on the design.

Special Council Meeting – Set Date

Mayor Boosman set a special Council meeting for Friday, August 27, 2010 at 5:00 pm at Town Hall.

Baseball Complex at Twisp Airport – Kelly Alumbaugh

Kelly Alumbaugh, a representative of the Methow Valley Youth Baseball Group asked Council to consider building a baseball field complex out by the airport. Ms. Alumbaugh reported they have approximately 95 kids participating in baseball, T-Ball age through 6th grade. Ms. Alumbaugh explained there are a lot of groups currently using the Winthrop field and scheduling is hard; T-Ball teams currently use the Winthrop and Twisp parks. The parents are interested in developing a complex with two fields, parking, a concession stand and storage so they can hold tournaments and practice in a more central location than Winthrop. Council Member Gehring suggested taking

this proposal to the Park and Recreation Commission to consider incorporating the idea into their long-term park policies and plans. Council Member Gehring invited Ms. Alumbaugh to the next Park and Recreation Commission meeting on September 2, 2010.

Mike Port offered history on the current field at the airport. Mr. Port explained the Twisp Kiwanis were responsible for building the field and putting in the irrigation. He suggested talking to the Kiwanis for a possible source of funding.

Use of the Airport Field by the Methow Valley Youth Soccer Group

Mary Moseley, a representative of the Methow Valley Youth Soccer Group sent a letter to Council requesting use of the field at the airport for soccer practices and games from September 14th – October 31st, 2010.

Motion:

Council Member Gehring moved to approve the request by the Methow Valley Youth Soccer Group to use the field at the Twisp Airport from September 14th – October 31st, 2010 for games and practices. The motion was seconded by Council Member Estes and passed unanimously.

Issuance of a Request for Proposals - Software

Clerk Storms prepared a Request for Proposals (RFP) for Council review regarding financial, utility billing and cash receipting software. Administrative Assistant Moriarty reported Clerk Storms is weighing the Town's option, considering both functionality and budget.

Motion:

Council Member Estes moved to approve the Request for Proposals for financial software. The motion was seconded by Council Member Smith and passed unanimously.

Appointment of Bob Howson as Twisp Airport Manager

Mayor Boosman discussed the appointment of Bob Howson to the position of Twisp Airport Manager. Mayor Boosman and Council thanked Mike Palm for his service as airport manager.

Motion:

Council Member Smith moved to approve the appointment of Bob Howson to the position of Twisp Airport Manager. The motion was seconded by Council Member Gehring and passed unanimously.

Executive Session to Discuss Personnel – Approximately 30 Minutes

Mayor Boosman adjourned into Executive Session to discuss personnel at 8:35 pm.

Mayor Boosman reconvened into Regular Session at 9:08 pm.

No action was taken.

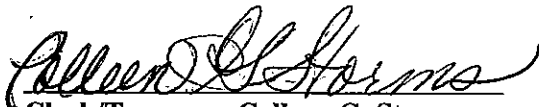
There being no further business to come before the Council, Mayor Boosman adjourned the meeting at 9:10 p.m.

APPROVED:

A handwritten signature in cursive script, appearing to read "William A. Boosman", written over a horizontal line.

Mayor William A. Boosman

ATTEST:

A handwritten signature in cursive script, appearing to read "Colleen G. Storms", written over a horizontal line.

Clerk/Treasurer Colleen G. Storms