

**Town of Twisp  
Council Minutes 07/27/10  
6:00 PM**

Meeting called to order at 6:10 pm by Mayor Boosman.

Council Members Present:     Clint Estes  
  Tom Gehring  
  Tom Mulgrew  
  Soo Ing-Moody  
  Hans Smith

Council members absent:     None

**Pledge of Allegiance**

Council Member Smith led the Pledge of Allegiance.

**Shoreline Master Plan Work Session – Clynda Case, DOE**

Clynda Case, DOE Yakima Office, was in attendance to discuss the draft Shoreline Master Plan (SMP) with Council. Ms. Case has to determine if the plan is complete and has some recommendations before it proceeds through the formal review that she wants to discuss with Council to help expedite the processing. There was a discussion of about 45 minutes. Ms. Case covered several sections but it became apparent an additional meeting would need to be set, in part to give the Council Members time to review the draft SMP, and to allow time for Ms. Case and Planner Schrock to include in the plan all comments as considered to be mandatory changes.

**ACTION:** Sarah Shrock will work with Ms. Case to bring a draft with changes back to Council.

**Request for additions and/or changes to the agenda**

Additions: Annexation – Methow Valley Lumber property – New Business

Changes:

**Consent Agenda**

- Approval of Minutes – 07/13/10
- Payroll and Accounts Payable

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Town Council.

The following voucher/checks are approved for payment by a majority vote on this 27<sup>th</sup> day of July, 2010:

<b>Francotyp-Postalia Inc.</b>	<b>ACH - #9100702</b>	<b>\$500.00</b>	<b>07/12/10</b>
<b>USDA</b>	<b>ACH - #9100703</b>	<b>\$683.00</b>	<b>07/28/10</b>
<b>USDA</b>	<b>ACH - #9100704</b>	<b>\$354.00</b>	<b>07/28/10</b>
<b>Checks/Vouchers</b>	<b>#27614 - #27615</b>	<b>\$7,147.24</b>	<b>07/27/10</b>
<b>Checks/Vouchers</b>	<b>#27576 - 27613</b>	<b>\$71,911.56</b>	<b>07/27/10</b>

**Motion:**

Council Member Ing-Moody moved to approve the consent agenda with minutes as amended. The motion was seconded by Council Member Gehring and passed unanimously.

**Public Comment Period**

John Lomison – Mr. Lomison asked Council when the Clerk/Treasurer’s position would be advertised. Mayor Boosman stated the Council was looking at restructuring positions.

Dallas Darwood – Mr. Darwood stated he had a meeting with Chief Hall regarding a situation involving a contact made with Darwood’s 13 year old daughter and her friend where he felt Chief Hall’s actions “creeped out” the girls. He asked if the Town had done a background check on the Chief and stated he did not feel any officers should have contact with kids without their parents present and that giving them suckers was inappropriate. He feels that it goes against the training that parents give their kids not to talk with strangers or take candy from strangers.

Clerk/Treasurer Storms confirmed that the Town does do background checks and other required testing of law enforcement officers including Chief Hall.

Tonya Smith – Ms. Smith introduced herself as the mother of the other girl who was contacted by Chief Hall. Ms. Smith felt the contact with the girls was inappropriate and cops should never talk to children unless their parents are present. Ms. Smith would also like access to Chief Hall’s background information.

Mark Edson – Mr. Edson stated he had contacted Chief Hall’s previous employer in LaCrosse, Virginia. Mr. Edson explained he was concerned for the Town with Hall as the Chief of Police. Mr. Edson offered to meet with the Council and report on the conversation he had with Hall’s previous employer in a private setting.

**Mayor’s Report**

No report at this time.

**Staff Reports**

**Randy Johnson, Public Works Superintendent**

Superintendent Johnson reported on the following:

- Asked if there were questions regarding his written report.
- The well #3 pump is wired and ready for a generator for backup electricity in case of a power outage.

- Johnson announced his resignation as Public Works Superintendent; giving the Mayor and Council his official two weeks notice.
- Johnson left the meeting.

**Rob Hall, Police Chief**

Chief Hall was not present.

**Colleen Storms, Clerk/Treasurer**

Clerk Storms reported on the following:

- Washington State Auditor’s Officer will begin the audit on August 2, 2010; the audit will last approximately two weeks.
- **6 Month Financial Statement Presentation**
  - Operating Balances by Fund
  - Reserve Balances by Fund
  - Capital Fund Balances
  - Revenue and Expense Statement
  - Revenue and Expense Statement – All Operating Funds
  - Revenue and Expense Statement – General Fund by Department
  - Financial Snapshot through June 30, 2010

She reported on the statements presented and asked if Council had any questions. After review the Council was satisfied with the statements.

**Keith Comstock, Fire Chief**

Fire Chief Comstock was not present.

**Committee/Board/Commission Reports**

No committee/board or Commission reports were given.

**OLD BUSINESS**

**Methow Valley Community Preparedness Committee (CPC) - Final Master Plan – Public Development Authority**

Mayor Boosman decided to combine discussion on the Community Preparedness Committee (CPC) and the Public Development Authority (PDA) Master Plan. Mayor Boosman asked what direction the Council would like to take regarding the CPC. Maggie Coon passed out the edits the PDA board received based on the draft master plan as has been incorporated into the final master plan. Ms. Coon explained the PDA fully intends to work toward economic growth in Twisp and the Methow Valley, including working with Kristi Laguzza-Boosman to find the right organizational model to facilitate an effective program.

Ms. Coon announced the PDA has received 21 responses to their request for proposals for partnerships. Council Member Smith thanked Mark, Maggie and the PDA board for looking at the economic development issue and adding that priority to the master plan and there by

attempting to bridge any gaps. Mayor Boosman recommended the Council accept the master plan with the edits.

Council Member Smith reminded Council that they were going to consider a proclamation recognizing September as National Emergency Preparedness Month. In response to the Mayor's question regarding the CPC, Council Member Ing-Moody mentioned to the Council that she has a copy of the latest Methow Valley Emergency Management Plan, comprising of vital information for community preparedness including local emergency shelter areas. She offered to provide a copy to all interested Council Members.

**Motion:**

Council Member Ing-Moody moved to accept as complete the Public Development Authority Master Plan with the proposed revisions. The motion was seconded by Council Member Mulgrew and passed unanimously.

**Action: Prepare a resolution/proclamation for council consideration recognizing September as National Emergency Preparedness Month.**

**Trails**

**RCO Grant Presentation**

Clerk Storms stated she was waiting to hear back from the Recreation and Conservancy Office (RCO) whether the grant presentation appointment would be on August 18<sup>th</sup> or 19<sup>th</sup> in Olympia. Council Members Ing-Moody and Gehring will travel to Olympia to conduct the presentation.

**Letters of Intent**

Mayor Boosman reported there are landowners interested in moving forward and providing right-of-ways for a trail system for a future phase. Clerk Storms explained the timing of land acquisitions is key as it relates to funding. If land is donated prior to receiving grant/funding the Town could lose the opportunity to use those donations as matching funds.

**Action: Clerk Storms will try to obtain a model letter of intent.**

**Farmers Market/Commons Park**

Mayor Boosman announced he has been working with Farmers Market Board Co-Chair Craig Lints on a solution for joint use of the Commons Park.

Hannah Kinzle, a 30-year vendor at the Farmers Market would like to see the Town continue to manage the Commons Park so that all groups can use the property. Livia Hegdal, citizen, said community groups and vendors should be treated fairly and equally. Mrs. Hegdal feels by limiting public fundraising it endangers freedom of speech. Margaret Rosenstine wants non-profit groups to be free to use the Commons Park because it is public space.

Council Member Gehring (also Co-Chair of the Parks and Recreation Commission) reported on the July 1<sup>st</sup> Park and Recreation Commission meeting. Gehring felt that both Craig Lints and Bob Elk, Farmers Market Board Co-Chairs were both very willing to compromise with the Town regarding the use of the Commons Park.

Council Member Ing-Moody stated at the next Park and Recreation Commission meeting she plans to have a discussion to aid in the development of a Memorandum of Agreement between the Town and the Farmers Market Board. Council Member Ing-Moody hopes to have a document for Council review for the August 10, 2010 meeting.

**Action:** Develop MOA based on recommendations for the Park and Recreation Commission.

**Personnel Policy Manual – Resolution #10-472**

Note: Chief Hall had joined the meeting:

Mayor Boosman discussed Resolution #10-472 regarding Section 3.6 (c) of the Town of Twisp Personnel Policy Manual relating to call outs. Mayor Boosman pointed out this resolution proposes to strike from the paragraph “up to and including termination”.

Council Member Smith stated this deletion was a step in the right direction; but pointed out call-out time can vary depending on the number of officers the town employs.

**Motion:**

Council Member Smith moved to approve Resolution #10-472 modifying the Town of Twisp Personnel Policy Manual; taking out “up to and including termination” in section 3.6 (c) Call Outs. The motion was seconded by Council Member Estes and passed unanimously.

**Resolution #10-473 – Wagner Memorial Pool Investment Authorization**

Clerk Storms explained that Resolution #10-473 gives authorization to her, Deputy Clerk Janie Surface, Mayor Boosman and Mayor Pro-Tem Estes to make changes or transfers to the Town’s investment account through Merrill Lynch if applicable.

**Motion:**

Council Member Smith moved to approve Resolution #10-473 as presented. The motion was seconded by Council Member Gehring and passed unanimously.

**Executive Session – Approximately 60 Minutes - Personnel**

Mayor Boosman adjourned into Executive Session at 8:55 pm to discuss personnel for approximately 60 minutes.

Council extended the executive session time by approximately 1 ½ hours.

Mayor Boosman reconvened into regular session at 11:27 pm.


Mayor Boosman placed Mayor Pro-Tem Estes in charge of the rest of the meeting. Mayor Pro-Tem Estes suggested we address Mayor Boosman’s request that Council discuss the duties of Mayor and how the position’s heavy workload could be lessened or compensation increased.

Council discussed options including that of a restructuring potential for the town’s administration. Council Member Smith commented that a Part-time Administrator could serve to alleviate some

of the Mayor's workload without further impacting the town's current financial situation, and that compensation on an individual basis is not of long-term interest for the Town at this time. It was determined that the Finance Committee consisting of Council Members Estes and Ing-Moody work on the potential for a restructuring.

There being no further business to come before the Council, Mayor Pro-Tem Estes adjourned the meeting at 11:34 p.m.

**APPROVED:**

  
**Mayor William A. Boosman**

**ATTEST:**

  
**Clerk/Treasurer Colleen G. Storms**