

**Town of Twisp
Council Minutes 06/08/10
7:00 PM**

Meeting called to order at 7:02 pm by Mayor Boosman.

Council Members Present: Clint Estes
 Tom Gehring
 Tom Mulgrew
 Soo Ing-Moody
 Hans Smith

Council members absent: None

Pledge of Allegiance

Council Member Gehring led the Pledge of Allegiance.

Public Hearing – Shoreline Master Plan

Mayor Boosman opened the public hearing regarding the Shoreline Master Plan. Town Planner Sarah Schrock presented her staff report to Council. Schrock stated a resolution will be presented at the June 22, 2010 meeting for council action regarding intent to adopt the Shoreline Master Plan. Schrock suggested Council leave the public hearing open until the SEPA public comment period ends August 9, 2010. Once all public comment is received and considered the plan will go to the Department of Ecology for review and comment.

Council had no objection to continuing the public hearing until August 9th.

Request for additions and/or changes to the agenda

Additions: Twisp Commons Park rental – Old Business

Changes: None

Public Comment Period

There was no public comment.

Consent Agenda

- Approval of Minutes – 05/25/10
- Approval of Accounts Payable and/or Payroll

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Town Council.

The following voucher/checks are submitted for approval and payment on this 8th day of June, 2010:

Payroll	#12458 - #12458	\$152.72	05/18/10
Payroll	#12459 - #12481	\$20,054.47	06/01/10
Checks/Vouchers	#27440 - #27471	\$9,924.49	06/08/10
Checks/Vouchers	#27472 - #27480	8,515.00	06/15/10
Cashmere Valley Bank	ACH-#9100601	\$1,254.99	06/01/10
Checks/Vouchers	#27435 - #27439	\$5,324.36	05/31/10
AWC	ACH-#9100506	\$9,900.43	
NCNB	ACH-#9100507	\$8,802.05	

Motion:

Council Member Smith moved to approve the consent agenda including the minutes as amended. The motion was seconded by Council Member Mulgrew and passed unanimously.

Mayor's Report

Attended Economic Alliance meeting in Omak 5/26/10; summarized discussions he had at the meeting:

- Maggie Coon, PDA, gave update, still developing draft master plan to be released 6/09
- John Sirios, CCT Energy Program, gave overview of tribal efforts to develop a broad energy policy, especially with regards to alternative energy, including use of bio-mass (gasification) and potentially use of canola for bio-fuels.
- Conversed with Laura Clark, Okanogan Conservation District, asked about the possibility of OCD assisting with an urban irrigation conservation education effort. She replied that the Town would have to join the District (\$5/parcel) to gain benefits. The Town had previously been a member, but thought that it could offer its own education campaign, and ended relationship.

Methow Valley Lumber CUP- numerous conversations with individuals and organizations about the situation and there have been expressions of support for the Town's position.

6/04- Conversation with Tim Flynn, Aspect Consulting, regarding water rights strategies and acquisition opportunities

Action: Discuss water strategy updates at an upcoming Council Meeting.

6/07- Participated in Airport Project Management Request For Qualifications evaluations

Trails- Provided some assistance to Colleen, prepping for RCO grant app.

Alcohol/ Park Event Permit- Fiddler's Contest pulled out of Twisp. He received feedback that our process is onerous. He is concerned there is an impression that Town is difficult to deal with.

Personnel Issues (to be addressed in Executive Session)

In the Next Couple of Weeks:

Get back to MWC regarding administrative support and contract
Possible additional actions- Methow Valley Lumber CUP
Departmental Meetings
Organize Water Summit
Town Comments on County Comp Plan

Action: Mayor Boosman will invite Dave Schulz (former Okanogan County Commissioner and current Okanogan County Planning Commissioner) to discuss the Okanogan County Comprehensive Plan.

Staff Reports

Sarah Schrock, Town Planner

Town Planner Schrock reported on the following:

- A Shoreline/Floodplain Development application.

Randy Johnson, Public Works Superintendent

Superintendent Johnson reported on the following:

- Johnson referred to his written report.
- Announced the pool is still leaking, more tests will be done June 9, 2010. The deck may have to be opened back up and the previous leak patched with cement.
- The crew is back to patching potholes.

Rob Hall, Police Chief

Chief Hall reported on the following:

- Hall referred to his written report and monthly stats for May.
- June 3rd the Recovery Assistance to Rural Law Enforcement to Combat Crime and Drugs Grant (4th officer) was submitted.
- Cops Grant (4th officer) deadline June 16th.
- Negotiating with North Central Washington Drug Task Force regarding annual dues.
- Standard Operating Procedures (SOP) update - revised cost of update is \$6,000 with \$2,000 in annual fees for updating after the first two years. Hall reported he could seek approximately \$1,350 in grants to help pay for the initial update costs. Council suggested using a model from another agency that had recently updated their SOP's or collaborating with Winthrop or another force to save on the cost.
- Police Clerk Hollowell is working on Civil Service documents for Council's review.

Keith Comstock, Fire Chief

Fire Chief Comstock reported on the following:

- The month of May is a busy time for fire training; 4 out of 5 of the Twisp volunteer firefighters passed their driving training.
- Because of the metal drive, the volunteer firefighters were able to perform several rescue exercises on 3 scrap vehicles.

Colleen Storms, Clerk/Treasurer

Clerk Storms reported on the following:

- Referred to her written report.
- \$1.24 million in grant applications (3) went out in the month of May.
- The annual financial report due to the State Auditors for 2009 was submitted on time.
- Wants to set up a meeting with the Finance Committee consisting of Council Members Ing-Moody and Estes to look at finances for the first half of 2010.
- There has been no feedback from Okanogan County regarding the criminal justice fee negotiations and possible support of a sales tax increase.

Committee/Board/Commission Reports

Council Member Smith reported the Public Works Committee has met twice to discuss goal setting for the Water Use Efficiency report due on July 1, 2010. The committee met the second time with Clerk Storms; Storms will write the report including the information provided by the committee.

OLD BUSINESS

Public Development Authority Master Plan Update

Maggie Coon and Mark Wolf-Armstrong were present to give the Council an update on the draft Master Plan for the Public Development Authority (PDA) property. Ms. Coon credited Mike Port for the picture on the front cover and thanked the past and present Council for all of their support; especially Council Member Gehring.

Ms. Coon reported the Master Plan will be officially released on June 9, 2010. There will be a 4-page insert in the Methow Valley Newspaper and an executive summary will be available on the PDA's newly updated website; both the insert and website will have a comment form or comments can be given directly to staff.

Mr. Wolf-Armstrong shared the master plan encompasses 10 years; they are currently in years 1 – 3. A request for proposals (RFP) is being advertised for individuals, businesses and agencies that want to partner with the PDA. They are looking forward to receiving and reviewing the RFP's. They shared a map showing and improved layout for the property with existing buildings and plans for additional structures and landscaping. Everyone was invited to see the new sphere ball that was installed recently by Bernie Hosey, located on the westside of the property near Glover Street.

Ms. Coon updated Council on a current project that University of Washington architecture students are working on called mini greenhouses or sprout houses. They are modular and have photovoltaic cells on the roofs for heating. The PDA is looking for these types of innovative projects that could be built and marketed here in Twisp.

The PDA is inviting people to submit possible names for the complex.

Council Member Mulgrew asked for an update regarding current grants the PDA is seeking. Ms. Coon announced the Community Development Block Grant for utility improvements that they teamed with the Town to get was denied. Wolf-Armstrong stated the PDA is looking for appropriations opportunities as well as USDA and other federal grants.

Council Member Gehring shared his excitement of seeing the Master Plan on paper. He thanked the PDA Board, Coon and Wolf-Armstrong and gave extra kudos to PDA Chairman Ray Johnston (not present) for all of his work including significant pro-bono work on graphics he has contributed.

Ordinance #615 – Building Codes

Building Official Dave Sandoz was back to share with Council the newest updates to the International Building Code that will take effect July 1, 2010 that he has included in the draft revised building ordinance. Sandoz brought to the attention of Council that the Washington ventilation section had been eliminated by the State because it was now covered by the International Code. Sandoz asked if the Council would prefer the Town Attorney review the ordinance prior to the June 22, 2010 meeting; the Council asked that Ordinance #615 be reviewed by Attorney Scott DeTro.

Mr. Sandoz researched questions Council previously had regarding gray water re-use. Sandoz advised Council he did not want to recommend the adoption of the section on re-use of gray water at this time. Sandoz explained the gray water re-use specifications addressed fairly elaborate systems and there is not much call at this time; he would prefer to work with people on a case-by-case basis rather than adopt the complex specs. Council Member Mulgrew asked questions regarding the Plumbing Code and changes referenced.

Action: Send Ordinance #615 to Town Attorney Scott DeTro for review.

Six Year Transportation Improvement Plan

Superintendent Johnson provided a draft of the Six Year Transportation Improvement Plan (TIP) to Council. After discussion, Clerk Storms mentioned projects eligible for Enhancement Funds need to be added for other-than-road features such as sidewalks, divided paths and bridges. The Mayor asked Johnson to add the enhancement projects to the plan for the upcoming public hearing scheduled for the June 22, 2010 meeting.

Council discussed if the parking lot at the park could be improved with TIB funds; it was discussed that maybe Recreation and Conservation Office money could be used.

Recommendation Regarding Airport Runway Improvement Project Management

Mayor Boosman reported that Airport Manager Mike Palm, former Airport Manager Morgan Smith, Council Members Smith and Estes, Superintendent Johnson and he met on June 7, 2010 to rate the Request for Qualifications submitted for the Airport Runway Improvement Project Management. Boosman stated the top 3 companies, Riedesel Engineering, RH2 Engineering and USKH Engineering were rated very close, but the airport members had a preference for Riedesel as they had worked with them through the design phase. After discussion of the qualifications and logistics the Council decided on the following action:

Motion:

Council Member Ing-Moody moved to authorize the Mayor to negotiate a contract if possible with Riedesel Engineering for construction management services. The motion was seconded by Council Member Estes and passed unanimously.

NEW BUSINESS

Okanogan County Solid Waste Disposal Interlocal Agreement Extension

Mayor Boosman reported the Okanogan County Department of Public Works/Solid Waste sent a letter to the Town requesting an extension of the Interlocal Agreement between the Town and the County for the development of a Comprehensive Solid Waste Management Plan until March 2011.

Motion:

Council Member Gehring moved to extend the Okanogan County Department of Public Works Solid Waste agreement until March 2011. The motion was seconded by Council Member Smith and passed unanimously.

Resolution #10-468 – Trail Plan

Clerk Storms discussed Resolution #10-468 regarding the adoption of the draft Twisp Trail Plan. Storms explained the development of this plan was part of the process of applying for Recreation and Conservation Office funds. Storms also presented a capital work spreadsheet that will be part of the Town's Capital Improvement Plan when it is updated later this summer. Storms shared that the park portion of the plan will be updated at a later date and the plans will be combined.

Council Member Ing-Moody shared with Council the great response received through the park and recreation survey, which she developed to identify community needs for Parks and Recreation, and the Plan. Council Member Ing-Moody announced there had been a total of 207 surveys submitted thus far either on-line or turned into Town Hall. These responses had been analyzed and incorporated into the Plan and would be used in the upcoming power point presentation portion of the grant submittal.

Council Member Ing-Moody reported as part of filling out the survey, people were entered into a drawing for a credit of \$100 toward services and fees at the Wagner Memorial Pool. Mayor Boosman drew a name from those that entered; Bill Tackman won the drawing.

Council Member Smith voiced concern on whether the approval of the Trail Plan required a Public Hearing. Clerk Storms assured the Council that a Public Hearing was not required for passage of the Trail Plan

Motion:

Council Member Estes moved to approve Resolution #10-468 adopting the Twisp Trail and Recreation Plan. The motion was seconded by Council Member Mulgrew and passed unanimously.

Resolution #10-469 – Energy and Greenhouse Gas Emissions Policy

Clerk Storms explained that several of the State grant-funding agencies, including the Public Works Trust Fund Board, were requiring applicants to have a policy addressing the reduction and management of greenhouse gas emissions pursuant to new State legislation. Storms stated this policy would set goals and assist Council in making consistent decisions in the future.

Motion:

Council Member Gehring moved to approve Resolution #10-469 adopting a policy to manage and reduce energy and fuel consumption and greenhouse gas emissions. The motion was seconded by Council Member Ing-Moody and passed unanimously.

Twisp Commons Park

Mayor Boosman discussed taking Council action to designate a specific area for the Farmers' Market to use until the Park and Recreation Commission and Council can develop a plan for the use of the park.

Motion:

Council Member Smith moved to approve that henceforth all future setups in the Twisp Commons Park will follow the map provided at the May 11, 2010 Town Council meeting reserving the south portion of the park for market expansion, the middle of the park for public use and the north portion for permitted non-profit entities. The motion was seconded by Council Member Estes and passed unanimously.

Executive Session – Approximately 30 Minutes to Discuss Personnel

Mayor Boosman adjourned into executive session at 10:00 pm to discuss personnel.

Council extended the executive session time by approximately 60 minutes.

Mayor Boosman reconvened into regular session at 11:27 pm.

No action was taken.

There being no further business to come before the Council, Mayor Boosman adjourned the meeting at 11:30 p.m.

APPROVED:



Mayor William A. Boosman

ATTEST:



Clerk/Treasurer Colleen G. Storms