

**Town of Twisp
Council Minutes 05/25/10
7:00 PM**

Meeting called to order at 7:04 pm by Mayor Boosman.

Council Members Present: Tom Gehring
 Tom Mulgrew
 Hans Smith

Council members absent: Clint Estes
 Soo Ing-Moody

Pledge of Allegiance

Council Member Smith led the Pledge of Allegiance.

Request for additions and/or changes to the agenda

Additions: Swearing in of Officer Michael Kim; a presentation to Retired Chief of Police Rick Balam; and a follow-up discussion of the Commons Park.

Changes: None

Public Comment Period

Brad Pinkerton, representing the Old-time Fiddlers' Contest event, was present to inquire whether the Council had decided to approve his application to hold the Fiddlers' Contest in the Twisp Park. Mr. Pinkerton disputed the proposed action to set a \$500 deposit fee for events that included alcohol or beer gardens. After discussion, Pinkerton then suggested his event might not serve alcohol if this rule was in place. Mayor Boosman told Mr. Pinkerton that in the absence of alcohol, he was willing to approve the events application.

Mr. Pinkerton decided to go back to the Schafer Museum board to discuss this option with them prior to committing to holding the event in the Twisp Park.

Consent Agenda

- Approval of Minutes – 05/11/10
- Accounts Payable and/or Payroll

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Town Council.

The following voucher/checks are submitted for approval and payment on this 25th day of May, 2010:

NCNB	ACH-#9100503	\$25.30	05/19/10
Checks/Vouchers	#27397 - #27430	\$31,076.83	05/25/10
Checks/Vouchers	#27431 - #27434	\$35,277.93	05/25/10
USDA	ACH-#9100504	\$683.00	05/28/10
USDA	ACH-#9100505	\$354.00	05/28/10

Motion:

Council Member Gehring moved to approve the consent agenda including the minutes as amended. The motion was seconded by Council Member Mulgrew and passed unanimously.

Presentation to Retired Chief of Police Rick Balam

Chief Hall presented Rick Balam, retired Chief of Police with a police patch depicting one of the warnings Balam gave Chief Hall when he arrived in the valley “expect to hit a deer”. Chief Hall then thanked Balam for all of his work building a department from nothing into a well-functioning agency. Balam thanked Hall and the Council.

Swearing in of Patrol Officer Michael Kim

Mayor Boosman swore in Michael Kim as a patrol officer for the Twisp Police Department.

Mayor’s Report

- 5/13 He and Colleen met with Greg Knott, Chair of the Methow Watershed Council
- 5/13 He met with Bobby Lloyd and discussed his commercial property inside of the Town limits and what effects development outside of the Town might have on that property.
- 5/13 met with some property owners along potential trail route; described past Town efforts at planning and current thinking- economic development, transportation, education, etc. The owners sounded quite receptive to working with the Town.
- 5/18 he attended two hearings at Okanogan County, the first a DNS hearing:

The DNS hearing was about the adequacy of the DNS made by Planning Director Huston, to the Okanogan County Commissioners. (Hover was absent) The Commissioners denied the appeal and the Director and a Commissioner (Peterson) questioned the legitimacy of our Mayor acting in an administrative capacity on an administrative appeal. In addition, Director Huston directly questioned the legitimacy of the Town Council’s previous UGA designation, without giving any specific reason.

- 5/18 @ 7:30pm, Walsh-Christen CUP hearing: 3 hour hearing. FD 6 Chief made recommendations about fire flow (ignored) and Mr. Lloyd did give testimony that he felt that approval would decrease the value of his commercial property inside Town.
- Water/Sewer Systems: Randy and I met with reps from Neptune- the Mayor had stressed the importance of having accurate meters. Superintendent Johnson has decided to continue to work with Neptune regarding meter repairs and replacement for faulty equipment.
- 5/21 Met with Lee Hatcher, ED for MWC and discussed how Town could perform more administrative services to further MWC goals.
- 5/24 (2:00pm) Met first with Ray Johnson and Maggie Coon for PDA update and discussion about possible PDA Board expansion. Talked about purpose of a board and the PDA’s technical/staffing needs. Attended PDA Board meeting at 4:00pm. Kate Jones

and Rusty Post will be leaving and need to be replaced, plus desire expansion. Suggested committee approach, instead of expansion of Board. Board by-laws still need to be changed, if Board is to be expanded. Draft Master Plan to be released June 9th.

Council discussed the duties of the Mayor. Council Member Gehring said he views administration as the Mayor's first priority; meeting with staff, performing evaluations etc. Council Member Smith talked about the retreat discussion that concluded the Council is the visionary body leaving the staff and Mayor to put those visions into motion.

Mayor Boosman stated the water rights situation for Twisp is a high priority and needs attention. Council discussed the Mayor's current salary and different forms of government.

In the Next Couple of Weeks:

- Meet again with Lee Hatcher/ Greg Knott, MWC
- More Trails meetings, prepare for RCO presentation
- Decide whether to appeal W-C SEPA or CUP

Staff Reports

Randy Johnson, Public Works Superintendent

Superintendent Johnson reported on the following:

- The Joint Aquatic Resource Permit Application (JARPA) permits have been submitted for the treatment plant diffuser repair project.
- Working with the Public Works Committee on setting goals for the Town's Water Use Efficiency report due in by July 1st.
- He thinks the water leak at the pool has been fixed.
- Broken swings and spring animals at the park have been replaced and/or repaired.

Rob Hall, Police Chief

Chief Hall reported on the following:

- Asked the Council to consider empowering Fire Chief Comstock to issue fire code violation infractions. Hall feels that engaging the appropriate staff to take care of violation issues related to their departments makes good sense.
- The Battle of the Band event in the park went well and was quiet.
- Off site storage for recovered bicycles has been obtained through the PDA.
- Attended the Washington State Patrol and Police Chief conference; is now a member of the Small Agency and Traffic Safety Committee.
- Cell phone use while driving is now a primary offense.
- \$1,800 in electronic ticket writers and printers were donated by the County; Hall hopes to implement electronic ticketing.
- Working on the Recovery Assistance to Rural Law Enforcement to Combat Crime and Drugs grant due June 3rd for a 4th officer position; Hall stated there is no match money or obligation to hire the officer beyond the 2 years of grant funding.

- Worried about coming in over on his 2010 budget at year-end.
- Currently negotiating 2010 membership dues amount with the North Central Washington Drug Task Force; the dues were cut from the 2010 approved budget.
- Discussed the police department's Standard Operating Procedures (SOP) and his opinion that it should be updated to protect the Town. Hall stated there is a company that will provide updated SOP's for approximately \$3,000. In response to a question about the Civil Service Commission reestablishment, he responded that re-establishing it is on the list to do as well.
- Mayor Boosman questioned the legal obligations the Town has to provide 24/7 police coverage. He said he'd like to have Chief Hall do research into the Washington codes about the legal responsibility of the Town.
- Hall requested a report from Clerk Storms showing 2009 overtime for the police department.

Motion:

Council Member Gehring moved to approve the submission of the 4th officer grant. The motion was seconded by Council Member Smith and passed unanimously.

Actions: Clerk Storms will provide Chief Hall with the 2009 overtime records for the police department. Chief Hall will research the Washington State requirements for a city with regard to providing police coverage and on-call availability.

Keith Comstock, Fire Chief

Fire Chief Comstock reported on the following:

- Volunteers are continuing their training; including drivers training on the trucks.

Council Member Mulgrew asked Comstock if he could figure out a way to determine how much water the fire department uses for water accountability purposes. Comstock was confident his department could track their water use; Superintendent Johnson offered to help Comstock set up a water use log.

ACTION: Johnson will assist Comstock in establishing a water use log for the department.

Committee/Board/Commission Reports

Council Member Smith discussed the information presented to the Council in their packets regarding the PDA Solar Project. Smith explained it is a 10-year project in which the PDA would be the administrators. Once the 10 year program is complete, any infrastructure installed on Town buildings would become the property of the Town of Twisp. The PDA may go for a grant to obtain a project coordinator to study the feasibility of the project. Smith reported this project is a basic phase one ground level introduction to solar power. The PDA would like the Town to identify town property where solar equipment could be installed.

Council Member Mulgrew reported the Public Works Committee (including himself and Council Member Estes) met to discuss the noise ordinance. They agreed that instead of purchasing expensive equipment with even more expensive maintenance costs they would try a diplomatic

approach to working and living together. The Committee is planning a meeting with local business owners soon to discuss options.

Colleen Storms, Clerk/Treasurer

Clerk Storms reported on the following:

- Attended a Criminal Justice Consortium meeting (05/25) with the County Commissioners where they discussed exploring the increase of sales tax County-wide or by municipality. Storms reported Commissioner Hover was absent and Commissioner Lampe seemed open to the idea and gave some good input; however Commissioner Peterson was not open to the idea. The next step is for the Commissioners to discuss options when Hover returns.
- Plans to prepare and present to Council a grant proposal to improve the 3rd Avenue sidewalk. Storms feels this area serves as a main pedestrian route between Twisp's downtown area, post office, Community Center and the Farmer's Market and the upgrade would improve pedestrian safety.

OLD BUSINESS

Shoreline Master Plan

Town Planner Sarah Schrock was present to give Council an update on the progress made on the Shoreline Master Plan (SMP) during Planning Commission sponsored public meetings. Schrock began by sharing that the plan was started at a regional level in 2006 and now each municipality is taking the information from that regional plan and making it fit with local zoning and shoreline needs. All scientific analysis done at the regional level will remain in the Twisp plan because it is far too expensive and redundant for Twisp to study again. Schrock reported there are other plans the Town of Twisp have that govern the shorelines; however, those plans are not referenced in the SMP because DOE would have to review each of those plans as well as the SMP before approval was given. Schrock went over the designations of the SMP: Aquatic, Natural, Shoreline Recreation, Urban Conservancy, Shoreline Residential and High Intensity.

Discussed:

Setback changes and discussions

Lot sizes

Zones and buffers

Chemical fertilizers in the shoreline

Permeability of trails

(Council Member Gehring specifically requested the last two items be discussed at the Planning Commission level).

Action: Direct the Planning Commission to discuss permeability of trails and the use of chemical fertilizers in the shoreline.

Public Events Application

Council briefly discussed the Public Events Application. Mayor Boosman suggested charging a smaller non-refundable fee, which would be set aside for any necessary repairs or overtime that may be caused by the event, as an alternative to the \$500 deposit. Discussion followed.

Motion:

Council Member Smith moved to add into the Public Events Application 1) a declaration of the event holder about whether they will be serving alcohol; 2) a \$500 refundable deposit for events where alcohol will be served; and 3) the application will be void if the proper liquor license is not obtained or posted properly. The motion was seconded by Council Member Gehring and passed unanimously.

Water Use Efficiency Update

This topic was covered in Staff Reports.

NEW BUSINESS

Six-Year Transportation Plan/Trails/Sidewalks

Superintendent Johnson briefly reviewed the 2010-2015 Six-Year Transportation Improvement Plan with Council and recommended leaving the street project priorities the same for the 2011-2016 plan.

Clerk Storms reported transportation enhancement funding is available for trails and sidewalk pedestrian ways through the Washington State Department of Transportation (WSDOT) if the projects are prioritized on the plan. Storms explained this type of funding is for connectivity of pedestrian ways such as street crossings, bridges and other transportation enhancements.

Action: Add the Six-Year Transportation Plan to the June 8, 2010 agenda for update review and advertise for a public hearing for the June 22, 2010 meeting.


Commons Park

Council Member Gehring presented a hand drawn map to the Council providing suggestions for the use of the Commons Park. Superintendent Johnson shared with Council that Farmers Market Board President Bob Elk had asked him if they could install bollards on each end of the park path to block vehicles from being driven into the park; Johnson did not see the need to install bollards and Council agreed. Council briefly discussed whether the park as a whole should be rented or just a portion of the park, including those times when the market is not running. Council agreed that the map that Gehring presented was their desire for the use of the park until the formal policy could be adopted. Council decided to have Mayor Boosman and Council Member Gehring meet with a Farmers Market representative and explain the Council's position and present the drawing.

Action: Mayor Boosman and Council Member Gehring will meet with a Farmers Market representative to discuss the map and layout for Commons Park renters.

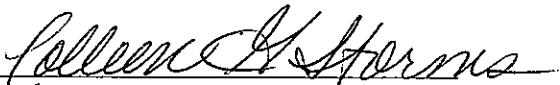
There being no further business to come before the Council, Mayor Boosman adjourned the meeting at 11:00 p.m.

APPROVED:



Mayor William A. Boosman

ATTEST:



Clerk/Treasurer Colleen G. Storms