

**Town of Twisp
Council Minutes 05/11/10
7:00 PM**

Meeting called to order at 7:00 pm by Mayor Boosman.

Council Members Present: Clint Estes
 Tom Gehring
 Tom Mulgrew
 Soo Ing-Moody
 Hans Smith

Council members absent: None

Pledge of Allegiance

Council Member Ing-Moody led the Pledge of Allegiance.

Request for additions and/or changes to the agenda

Additions: Resolution #10-467 – Recognizing National Police Week 2010.
 Adding May 10, 2010 Special Meeting Minutes to the Consent Agenda
 Noise Ordinance
Changes: None

Public Comment Period

There was no public comment received.

Consent Agenda

- Approval of Minutes – 04/27/10 & 05/10/10

Motion:

Council Member Smith moved to approve the consent agenda with minutes as amended. The motion was seconded by Council Member Estes and passed unanimously.

Mayor's Report

Mayor Boosman referred to a written report and discussed the following:

- Walsh-Christen CUP; DNS hearing 05/18 @ 2:30 pm; CUP hearing 05/18 @ 7:30 pm
- Trails
 - RCO Grant application drafted by Clerk Storms; he contributed over 300 photos
 - Conversations with landowners, principals in proposed projects along the route

- Water/Sewer grant opportunity with Public Works Trust Fund; held special Council meeting 5/10 to approve an application
- Discussion of water/sewer projects included implications of annexing Methow Valley Lumber CUP site
- Water rights (background conversations with Clerk Storms and Greg Knott)
- Handed off Parks and Recreation Policy issues to the Commission
- He has meetings scheduled (5/12):
 - Trails, property owners;
 - Commercial property owners-implications of CUP;
 - Watershed Council Chairman Greg Knott

- Water meters; follow-up with Superintendent Johnson to review possible system upgrades and strategy to deal with meter failures
- Town Comprehensive Plan, Urban Growth Area and Zoning Amendments (including effects of Airport Overlay)
- Proposes a water rights strategy session (local and agency stakeholders)
- Public Development Authority (including solar project, master plan through lens of Charter)
- Everett complaint about Port fill
- Minor administrative tasks/staff needs
- Noise ordinance revision
- Street lights (Public Works Committee)
- County Comprehensive Plan
- Watershed Council Administrative Support
- Water billing format
- Improved public communications

Other Civic Involvement (Beneficial to the Town):

- Upper Columbia Regional Fisheries Enhancement Group Board and Hiring Committee member
- Methow Restoration Council
- Methow Valley School District Facilities Committee

Staff Reports

Randy Johnson, Public Works Superintendent

Superintendent Johnson offered to answer any questions regarding his written report. Mayor Boosman commented on the water consumption report and the fact that he is pleased to see consumption down from 2009. Council Member Gehring reported that one of the children's swings is broken at the park. Johnson reported there has been vandalism in the park that has included playground equipment, sprinklers, and the parking lot being torn up by cars spinning out in the gravel.

Rob Hall, Police Chief

Chief Hall reported on the following:

- Hall has been visiting the Farmers Market for a couple of hours each Saturday; he has received appreciation from the vendors. Four warning parking tickets were issued the first weekend followed by no parking issues the following week.
- The grant for vests has been submitted. The grant would pay approximately half of the \$1,500 it will cost for the purchase of new vests. Two more are needed
- Hall thanked Mayor Boosman for taking time out of his busy schedule to write a letter of support for him to attend upcoming training.
- Clerk Storms has submitted the USDA grant for a new patrol car; Hall thanked Storms for her work on the grant.
- The upcoming grant process for a 4th officer is a very competitive grant; Hall, Police Clerk Hallowell and Clerk Storms will be working on hitting the upcoming grant deadline of June 3rd.
- Hall has implemented a budget tracking system for the Police Department.

Colleen Storms, Clerk/Treasurer

Clerk Storms reported on the following:

- Two Public Works Trust Fund grant applications were submitted 05/11/10 by Storms; the first for a belt press for the treatment plant; the second for a waterline upgrade in the Massey Wills Lane neighborhood and for the water telemetry system if the other application does not result in funding for the telemetry already.
- 2009 Financial Statements are due by May 30th; Storms stated this project will be her primary focus for the next couple of weeks.

Keith Comstock, Fire Chief

Fire Chief Comstock reported on the following:

- The Fire Department has had the opportunity in the last few months to have two houses to burn and some cars with which to practice extractions. Comstock reported this is the best way to train and to get volunteers qualified.
- Wildfire training will be available for our volunteers through District #6.
- Volunteers are still cleaning up the Fire Department yard and will be donating some items to the metal drive.
- Volunteers Update – One volunteer has moved out of the area and one is working out-of-state for two months; training is still going on for seasoned volunteers and new volunteers.

Committee/Board/Commission Reports

Council Member Estes reported he would be attending the upcoming Planning Commission Shorelines Master Plan meetings on May 12th, 19th, and possibly 26th.

OLD BUSINESS

Noise Ordinance

With the upcoming summer season the Council began discussion on noise and the issues it has caused in residential neighborhoods in the past. The Public Safety Committee consisting of Council Members Estes and Mulgrew will meet Monday, May 17th to review the 2009 research on noise ordinances and work up a recommendation. Council Member Ing-Moody stated the Park and Recreation Commission is proposing to look at each park separately and designate the best uses for each site so Twisp can effectively utilize all its facilities. Building Inspector Sandoz shared that Winthrop is working on the noise issue at this time as well.

Action: Schedule Public Safety meeting

Water Use Efficiency Report/Development

Clerk Storms reviewed information provided to the Council in their packets about the Water Use Facility Report. Storms explained it all comes down to water sold or used by the Town versus water pumped from the wells; the difference is called the “unaccounted for or lost water”. Because of changes in State law that have been phased in over the last couple of years, the Council now needs to set goals through a public process, which will result in reducing the unaccounted for water loss. Even uses like filling fire trucks and dumping a reservoir need to be captured into our use figures.

She further explained that she has been the person calculating the use numbers and comparing them to the pumping records that Public Works maintains, but this year the process of setting goals requires more input from the public and the PW department. Council agreed that setting the goals should involve the PW Committee and PW staff.

Mayor Boosman mentioned ongoing problems with meter accuracy that impacts the numbers we’re comparing. Superintendent Johnson announced the Neptune Company is sending out a new sales representative to meet with him regarding the failing meters. Johnson is also considering converting over to Sensus meters after speaking to several other municipalities that are using them successfully. There was additional discussion of how to find leaks we’re missing. Johnson said it’s possible that certain lines to neighborhoods could be isolated and checked for leaks.

Action: Set up meeting for Public Works Committee consisting of Council Member Mulgrew and Smith and Superintendent Johnson for goal setting.

Ordinance #615 – Building Codes

Building Inspector Dave Sandoz was present to review Ordinance #615 regarding the adoption of the International Building Codes (IBC) for use in Twisp. The basic IBC has to be adopted per Washington State’s requirements. The appendices are optional for each jurisdiction. He recommended the following for adoption and gave a summary of what each appendix addressed:

- International Building Code – App. H: Signs, App I: Patio Covers and App J: Grading
- International Residential Code – App G: Swimming Pools, Spas and Hot Tubs, App H: Patio Covers, App J: Existing Buildings and Structures and Permit Fees by Resolution.
- International Mechanical Code – International Fire Code – App A: Board of Appeals – Per Uniform Code, Dangerous Buildings, App D: Fire Apparatus Access Roads

- Uniform Plumbing Code
- State Building Code
- International Fuel Gas Code
- Washington State Energy Code Chapter 51-11 WAC
- Washington State Ventilation and Indoor Air
- 1997 Uniform Code for Abatement of Dangerous Buildings (Board of Appeals)
- Conflicts between Codes
- Professional Preparation of Plans for Big Buildings.

Mayor Boosman was interested in research to add the Grey Water Recycling Systems Appendix to the Code; Sandoz will research it and comment back to the Council.

Council Member Mulgrew asked if the Town should have a designated Fire Code Officer. Sandoz commented that he is not certified yet to provide official services in that area, but because of his background in engineering he does incorporate fire safety items into building inspections and performs part of that role for Winthrop. He is open to doing that with Twisp as well.

Sandoz explained to Council that there would be some changes to the IBC in June and some of the above items he discussed will need to be updated. Council decided to wait until the IBC is updated and adopt it including the June revisions. Staff will bring back Ordinance #615 to the Council in July

Action: Sandoz will research Grey Water Recycling Systems and comment back to the Council.

Action: Put Ordinance #615 regarding Building Codes on the agenda for July.

Shoreline Master Plan

Traci Day, Planning Commission Chair provided Council with a proposed list of changes to the Shoreline Master Plan (SMP) listed by paragraph number. Unfortunately, without the chapters from the SMP for reference, the Council felt they did not have enough information to discuss the changes. Council requested changes come to them with the full text, and changes or deletions shown as strike-outs and additions in color. Council Member Smith asked if the SMP map could be adapted to show the parcels through the shoreline designations.

Action: Staff will contact Highlands Associates to inquire about the map and get a copy of the relevant SMP chapters to Council.

Park Issues

Public Events Application and Alcohol in the Park

- Council Member Ing-Moody discussed the Park and Recreation Commission meeting held on May 6th. Ing-Moody reported that there were 3 out of 4 Commissioners in attendance along with herself and Council Member Gehring. After hearing from Brad Pinkerton for the Fiddlers Contest and Kate Jones of Methow Arts Alliance, they felt allowing alcohol in the park should be considered. Clerk Storms provided a detailed written report of the discussion. Council discussed the need for a detailed instruction list/checklist for the use of the applicant and Town staff that also included wording requesting references and demonstrated experience holding past similar events.

Action: Staff will redesign the Public Events Application to include applicants providing alcohol during their events and an instruction sheet and checklist for applicants and staff.

Commons Park – Farmers Market Issue

- The Farmer's Market Board Members feel that the Commons Park was built with the vision of using it to expand the market in the future, but with no conclusive reference to that vision in Town records the Council discussed in depth a way to solve the issue of how the park should be used.
- The discussion was around various questions including: Should the Farmer's Market be allowed exclusive control of the park on Saturday mornings? Should the park be left for citizens and visitors to use as a park while enjoying the market? Should the Town be able to rent the park for events or groups that do not necessarily meet the rules and regulations in the Farmers Market Handbook which exclude some non-profit and civic groups?
- We currently have some reservations on the books and a request pending from Farmer's Market to rent the Commons Park for the rest of their market season every Saturday morning.
- The Council would like time for the Park and Rec Commission to explore this issue further.
- Council Member Gehring presented a short-term solution for providing adequate park space for Farmer's Market, non-profits and public park space.

Motion:

Council Member Estes moved to direct staff that no reservations be accepted for the Commons Park past August 31, 2010 so the Commission and Council can develop a policy. Also, during the Farmer's Market on Saturday mornings the following areas must remain accessible to the public: access from the Community Center parking lot to the full length of the gravel path that runs north-south parallel to Hwy 20; an access through the center of the Commons Park from the gravel path to the back of the park; and access to the gazebo. They requested that those with reservations for the park submit to the Town a map of what area they will be using. The motion was seconded by Council Member Smith and passed unanimously.

NEW BUSINESS

Resolution #10-464 – Sponsoring the Public Development Authority (PDA) in the Association of Washington Cities (AWC) Employee Benefit Trust

Clerk Storms discussed Resolution #10-464 regarding sponsoring the Public Development Authority in the AWC Employee Benefit Trust. Storms explained that by AWC rules the PDA needs a sponsor to join the Employee Benefit Trust and if the Council chooses to sponsor them, there is no liability placed on the Town for their coverage.

Motion:

Council Member Ing-Moody moved to approve Resolution #10-464 as presented. The motion was seconded by Council Member Estes and passed unanimously.

County Submission of Twisp Urban Growth Area

Mayor Boosman reported he'd received a letter from Perry Huston, Okanogan County Planner, requesting that Okanogan County cities reconfirm their Urban Growth Area (UGA) maps and resend them to the County. Because of the County's Comprehensive Plan revision, they are planning for how they will address the municipalities' recommendations for Urban Growth Areas and feel they need to make sure they're working with the right map. Mayor Boosman will write a letter to go along with the UGA map to the County.

Motion:

Council Member Smith moved to approve submittal to the county of the existing Comprehensive Plan map representing the current Urban Growth Area. The motion was seconded by Council Member Gehring and passed unanimously.

Tree Placement – Riverbank Building

Action: Agenda item moved to the May 25, 2010 meeting.

Methow Valley Community Center/Library Lease Fee Increase

Action: Agenda item moved to the May 25, 2010 meeting.

Resolution #10-467 – Recognizing National Police Week 2010

Mayor Boosman read aloud Resolution #10-467 brought forward by Police Chief Hall to recognize National Police Week 2010.

Motion:

Council Member Mulgrew moved to approve Resolution #10-467 as presented. The motion was seconded by Council Member Ing-Moody and passed unanimously.

Water Utility Leak Forgiveness

Clerk Storms reported Mary Mattison is requesting forgiveness for her water overage based on a leak that was found by her green house. Ms. Mattison fixed the leak as soon as she discovered it.

Motion:

Council Member Ing-Moody moved to forgive the water overage that exceeds Ms. Mattison's average bill for an amount up to \$250, based on compliance with the Town's leak ordinance. The motion was seconded by Council Member Mulgrew and passed unanimously.

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Town Council.

The following voucher/checks are approved for payment by a majority vote on this 11th day of May, 2010:


Checks/Vouchers	#27343	\$25,768.47	04/27/10
Checks/Vouchers	#27344 - #27348	\$5,086.39	04/30/10
AWC	ACH	\$9,900.43	
NCNB	ACH	\$8,369.51	
FP Francotyp-Postalia Inc.	ACH	\$500.00	05/01/10
Cashmere Valley Bank	ACH	\$1,254.99	05/01/10
Checks/Vouchers	#27349 - #27387	\$59,049.55	05/11/10
Checks/Vouchers	#27388 - #27396	\$8,515.00	05/15/10

Motion:

Council Member Estes moved to approve the current accounts payable and current payroll and benefits and to disburse payment. The motion was seconded by Council Member Mulgrew and passed unanimously.

There being no further business to come before the Council, Mayor Boosman adjourned the meeting at 11:05 p.m.

APPROVED:


 Mayor William A. Boosman

ATTEST:


 Clerk/Treasurer Colleen G. Storms