

Town of Twisp
Council Minutes – 05/10/11
7:00 PM

Mayor Ing-Moody called the meeting to order at 7:05 pm.

Council Member present: Clint Estes, Mayor Pro-Tem
 Tom Gehring
 Hans Smith
 Bob Lloyd
 Traci Day

Council Members absent: None

Pledge of Allegiance

Council Member Smith led the Pledge of Allegiance.

Request for Additions or Deletions to the Agenda

Additions: None

Deletions: None

Consent Agenda

- Approval of Minutes – 04/26/11 and 05/03/11.
- Accounts Payable/Payroll

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Town Council.

The following voucher/checks are approved for payment by a majority vote on this 10th day of May, 2011:

Payroll	#12772 - #12804	\$24,034.46	05/05/11
EFT's	Trans# 900-904	\$25,223.39	05/05/11
Checks	#28271 - #28310	\$55,262.39	05/10/11

Motion:

Council Member Smith moved to approve the consent agenda as presented. The motion was seconded by Council Member Gehring and passed unanimously.

Public Comment Period

There was no public comment.

Mayor's Report

Mayor Ing-Moody reported on the following:

She and the Public Safety Committee comprising of Council Members Estes and Lloyd will be meeting Wednesday, May 18, 2011 to discuss possible annexation with Okanogan County Fire District #6.

Staff Reports

Written staff reports were submitted and placed in the Council packets for review. Mayor Ing-Moody asked Council if they had any questions regarding the reports submitted by the Department Heads.

- Council discussed the upcoming opening of the pool on June 11, 2011.
- Mayor Ing-Moody asked Superintendent Moss to report on the condition of the Town Hall roof. Superintendent Moss showed the Council an actual piece of roofing material and a diagram he had drawn. Water has penetrated at least 4 out of 5 layers of roofing; 5,090 sq. ft. Superintendent Moss explained because the roof materials are so wet it is also very heavy. He warned the Council the roof issue is an emergency and should be repaired by August of this year. Superintendent Moss suggested that a gable roof replace the current flat roof to avoid water damage mostly due to harsh winters, he will contact Dave Sandoz, Building Inspector to discuss permitting and building regulations.

Commission Reports

Council Sub-Committee written reports were submitted and placed in the Council packets for review: Council Member Day – Parks and Recreation Commission and Planning Commission.

- Council Member Smith asked if the Council needed to discuss the proposed changes by the Planning Commission referenced in Council Member Day's report at this time. Clerk Moriarty confirmed the recommendation should come in the form of a staff report from Town Planner Sarah Schrock to the Council for discussion at a future meeting.
- Mayor Ing-Moody questioned the recommendation by the Planning Commission regarding Bed & Breakfast businesses.
- Council Member Gehring announced that he would like to step down as the liaison to the Public Development Authority; Council will discuss Council Committee Assignments at the next meeting.
- Council Member Gehring announced the Methow Watershed Council's intentions of partnering with Methow Salmon Recovery Foundation (MSRF) in the future for grants available to non-profit agencies.

Action: Clerk Moriarty will provide copies of the Council Committee Assignments to the Council and place the issue on the next agenda.

Committee Reports

There were no Committee Reports submitted.

Board Reports

There were no Board Reports submitted.

Presentation – Scott Miller, Okanogan County Emergency Management Department of the Sheriff’s Office

Scott Miller of the Okanogan County Emergency Management Department reported the following to Council:

- He donated a new radio to the Police Department
- Handed out information packets and CDs of the Okanogan County Emergency Management Plan to the Council and gave Clerk Moriarty a hard copy of the plan.
- Explained the cost to the Town to belong to the Emergency Management Program is based on a per capita formula and cost the Town \$2,661 for 2011.
- The plan was reviewed by several agencies and revised in January of 2011. He urged the Council to review and adopt the plan.
- New to the plan is the addition of a mandatory Animal Rescue Plan.
- The County plan works in conjunction with the Methow Valley Emergency Plan.
- He suggested the Mayor and Council review the Chain of Command, protocol, the manner in which a Declaration of Emergency is prepared, who is in charge and who makes the determination to call the County for help and when.
- He mentioned that narrowband will be coming to the valley in July 2011; the County will help agencies to reprogram their radios.

Flood Preparedness

Council Member Smith prepared and reviewed information for the Council regarding the current snowpack in the mountains and the issues of possible flooding in Twisp. Council Member Smith reported on the meeting that he and Superintendent Moss attended with representatives of the Army Corp. of Engineers when they recently inspected the dikes in Twisp. He stated he would be monitoring the river using information provided from gauges at various locations. Council Member Smith pointed out three particular areas of concern, riverfront behind the Community Covenant Church, the River’s Edge Trailer Park and the Town Park. Mr. Miller announced a meeting was going to be held at the County Commissioners Office on Monday, May 16th at 11:00 am to discuss flooding. Mr. Miller suggested the Council prioritize vulnerable high risk areas. Mr. Miller suggested the Town contact each resident that may be affected by flooding and prearrange access for equipment through their property if necessary.

Action: Mayor Ing-Moody instructed Chief Budrow and Superintendent Moss to work together as co-leads on the flooding issue.

Action: Clerk Moriarty was instructed to make copies of the Methow Valley Emergency Management Plan for each of the Council Members and to set up a special Council meeting including Department Heads and a representative from Aero Methow.

Action: Mayor Ing-Moody instructed Chief Budrow to contact those potentially affected by flooding and prearrange permission for entry on to their property for equipment if necessary.

Presentation – Casey Bouchard, Methow Recycling Roundup

Casey Bouchard and Joseph Weaver, co-owners of Methow Recycling Roundup along with Amanda Jackson, Executive Director of Methow Arts Alliance proposed to Council an idea for a recycling program in Twisp employing local artists. Mr. Bouchard and Mr. Weaver provide a service in the valley in which they pick up, haul away and sort recyclable materials (mostly glass, aluminum cans and plastic). Their proposal would include partnering with Methow Arts Alliance, Methow Recycles, the Town and local businesses. Ms. Jackson explained that businesses would be solicited to pay for logo/advertising on a recycling receptacle and pay for a one-time \$100 art fee and \$20-\$30 per month for the pickup service.

The art will be done by several local artists. The receptacles will be placed by an existing garbage receptacle in Twisp. A capital fund of \$1,350 would be donated by Methow Arts Alliance, Methow Recycles and Methow Recycling Roundup and the remaining costs would be covered by the Town; estimated at \$1,350. The Council agreed that while the artwork didn't necessarily need to match or have a common theme they would like the original receptacles to be the same with emphasis given to consider public safety. Mr. Bouchard asked Council if they were interested enough to have him and Ms. Jackson work together on a budget over the next month and report back to them with more details. Council agreed to have Mr. Bouchard and Ms. Jackson prepare a budget and report back.

OLD BUSINESS

Resolution #11-488 – Sales Tax Increase

Council discussed Resolution #11-488 regarding raising the local sales tax one-tenth of one percent from 7.7% to 7.8% which must be used in part (1/3) for criminal justice purposes or fire protection. If passed the resolution will be submitted to the Okanogan County Auditor's Office for inclusion on the August 16, 2011 Primary Ballot.

Motion:

Council Member Estes moved to approve Resolution # 11-488 a ballot proposition increasing the sales and use tax by one-tenth of one percent, in which one-third of the money received must solely be used for criminal justice purposes or fire protection. The motion was seconded by Council Member Gehring and passed unanimously.

Twisp Park War Memorial Placement

Superintendent Moss reported that he and his crew removed all of the juniper bushes and debris and can now see the actual size of the cement monument. The Council discussed the placement of the memorial and whether it should be relocated; it was decided that the war memorial will stay in the same location, electrical and water will be added and some masonry work may be done to beautify the existing exposed concrete.

Ordinance #626 – Repealing Section 2.30 of the Twisp Municipal Code

Council discussed Ordinance #626 repealing Twisp Municipal Code Chapter 2.30 Parks and Recreation Commission in its entirety.

Motion:

Council Member Smith moved to approve Ordinance #626 as presented. The motion was seconded by Council Member Day and passed unanimously.

Ordinance #627 – Amending Section 2.25 of the Twisp Municipal Code

Council discussed Ordinance #627 amending Twisp Municipal Code Chapter 2.25 Planning Commission Section 2.25.030 adding language to include the former Parks and Recreation Commission duties to the Planning Commission duties.

Motion:

Council Member Estes moved to approve Ordinance #627 as presented. The motion was seconded by Council Member Smith and passed unanimously.

Memorandum of Agreement between the Town of Twisp and the Farmers Market Board Regarding the Use of the Commons Park

Council Member Gehring reported on the revised Memorandum of Agreement (MOA) between the Town of Twisp and the Farmers Market regarding the use of the Commons Park. Council Member Gehring referred Council to the revised copy of the MOA in their packets. Council discussed briefly the inconsistencies regarding non-profit organizations based on information received during the last market season.

Motion:

Council Member Gehring moved to approve the Memorandum of Agreement between the Town of Twisp and the Farmers Market regarding the use of the Commons Park as presented. The motion was seconded by Council Member Estes and passed unanimously.

NEW BUSINESS

Public Development Authority/TwispWorks – New Appointment to the Board and a Re-Appointment to the Board

Maggie Coon, Executive Director for the Public Development Authority (PDA) reported to the Council that Ed Geiger was appointed by the PDA Board for Position #5 and asked Council to confirm the appointment, as required in their Charter. Ms. Coon also recommended to Mayor Ing-Moody the re-appointment of Jon Brown to his current Position #7; Mayor Ing-Moody approved the re-appointment. Council discussed the importance of a public process regarding recruitment and appointment of PDA Board Members.

Motion:

Council Member Smith moved to confirm the appointment of Ed Geiger to Position #5 and the re-appointment of Jon Brown to Position #7 of the Public Development Authority Board. The motion was seconded by Council Member Day and passed unanimously.

Vacation Carryover

Mayor Ing-Moody reported that Clerk Moriarty had requested 52.5 hours of her vacation be carried over after her May 1, 2011 anniversary date. Mayor Ing-Moody explained to Council that she has the authority to approve 40 hours of vacation carryover but that they would need to consider the additional carryover of 12.5 hours. She recommended to Council that they approve the 12.5 hours and that they give Clerk Moriarty until June 30, 2011 to use it.

Mayor Ing-Moody reported that KC Moriarty had requested 115 hours of his vacation be carried over after his May 7, 2011 anniversary date. Council spent some time discussing the pattern of employees not being able to use their vacations and the contributing factors. Council asked staff to research prior practices and policies and contact Town Attorney Scott DeTro for an opinion for the next Council meeting.

Action: Staff will check policies, contact the Town Attorney and report back to the Council on the findings.

Motion:

Council Member Smith moved to approve the carryover of 12.5 hours of vacation for Clerk Moriarty contingent upon her using it by June 30, 2011. The motion was seconded by Council Member Gehring and passed unanimously.

Mayor's Compensation

Mayor Ing-Moody expressed that she was not aware of Council's addition of this item on the agenda and therefore did not feel able to lead this discussion asked Mayor Pro-Tem Estes to take over. Mayor Pro-Tem Estes discussed the Mayor's monthly compensation and the Council's desire to increase the stipend. Council Member Smith discussed the research done regarding alternate forms of government and that because of budget restraints other forms of government are not feasible at this time. Council Member Smith stated that he appreciates the number of hours Mayor Ing-Moody is working and how the Town is running under her leadership. Mayor Pro-Tem Estes asked if a response from Accountant Storms regarding budget had been received; according to Clerk Moriarty there has been no response.

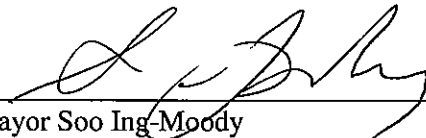
Given the recent number of questions relating to the budget recently the Council requested a meeting with Accountant Storms.

Action: Clerk Moriarty will set up a meeting with Council and Accountant Storms to discuss the budget.

Adjournment

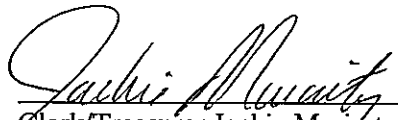
There being no further business to come before the Council; Mayor Ing-Moody adjourned the meeting at 9:58 pm.

APPROVED:



Mayor Soo Ing-Moody

ATTEST:



Clerk/Treasurer Jackie Moriarty