

**Town of Twisp
Council Minutes 04/13/10
7:00 PM**

Meeting called to order at 7:01 pm by Mayor Boosman.

Council Members Present: Tom Gehring
Tom Mulgrew
Soo Ing-Moody

Council members absent: Clint Estes
Hans Smith

Pledge of Allegiance

Council Member Gehring led the Pledge of Allegiance.

Request for additions and/or changes to the agenda

Additions: None

Changes: None

Public Comment Period

There was no public comment.

Consent Agenda

- Approval of Minutes – 03/23/10 and 03/24/10
- Current Accounts Payable/Payroll

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Town Council.

The following voucher/checks are approved for payment by a majority vote on this 13th day of March, 2010:

Checks/Vouchers	#27256 - #27260	\$23,766.39	03/31/10
Payroll	#12415 - #12436	\$19,273.83	04/01/10
Cashmere Valley Bank	ACH	\$1,254.99	04/01/10
Checks/Vouchers	#27261 - #27309	\$23,531.88	04/13/10
Checks/Vouchers	#27310 - #27318	\$8,515.00	04/15/10

Motion:

Council Member Ing-Moody moved to approve the consent agenda as presented. The motion was seconded by Council Member Mulgrew and passed unanimously.

Mayor Boosman's Update

Airport

Mayor Boosman reported bids had been received for the Twisp Municipal Airport Runway Improvements. Currently the bid process is being reviewed by Town Attorney Scott DeTro.

Mayor Boosman would like to have a discussion regarding sub-agency boards and commissions and what their authority is related to incurring costs to the Town.

Action: Council Member Ing-Moody would like more clarification about how the airport board is established and their duties.

Walsh Conditional Use Permit Application

Mayor Boosman explained to Council that the issue of the Walsh Conditional Use Permit had been on the agenda at the request of Heidi Walsh; Ms. Walsh then called in and said she would not be at the meeting. Council discussed the need for policies related to proposed development in the Urban Growth Area (UGA) south of Twisp. Currently Okanogan County is working on policies in their Comprehensive Plan that would define a process for cities to participate in UGA planning. Council was provided with copies of Town Planner Sarah Schrock's comments to the County and with copies of Okanogan County Planner Perry Huston's comments back regarding the CUP. Mayor Boosman plans to go over Mr. Huston's comments with Ms. Schrock. The owners of Methow Valley Lumber do not feel there is adequate zoning or space for the expansion they are planning in the Town limits.

Trails

Mayor Boosman is arranging a meeting with Brooke Bourne and John Hayes to discuss the process of trail development as experienced up valley and its relevance for Twisp.

Park Rules

Mayor Boosman has been working with staff researching the concept of allowing organizations to hold events where alcohol can be served in the Twisp Park. Mayor Boosman plans to meet with proponents of this issue, Kate Jones, Methow Arts and Brad Pinkerton, Old Time Fiddlers.

Title 2 – Twisp Municipal Code

Mayor Boosman feels Title 2 of the Twisp Municipal Code needs to be revised. Boosman asked staff to research which standing committees are required by law.

Action: Staff will research which standing committees are required by law.

Staff Reports

Randy Johnson, Public Works Superintendent

Public Works Superintendent Johnson reported on the following:

- Wastewater treatment plant BOD tests are at 146 and the COD tests are at 225 with no recent spikes.
- Received blades to repair the rotor for the oxidation ditch at the treatment plant.
- Working with engineers on the defuser situation at the treatment plant. The SEPA and Shoreline Master Plan regarding the proposed work have been reviewed and RH2 is still working on the JARPA permit. A shoreline restoration plan must be developed. Johnson plans to do the work in June or July.
- A sewer tap was done for the new Aero Methow building being constructed. New as-built plans had to be drawn showing both the new tap and a pipe they found unexpectedly during construction.
- The tapping machine is old, but to replace it would cost approximately \$3,000 - \$7,000. The Town's tapping fee should be increased.
- Okanogan County Trustees helped clean up the treatment plant, clearing weeds and helping gather junk for the metal drive.
- Johnson spoke to both Dan Doran and Paul Christen regarding the damage to the road in Painter's Addition due to the demolition of Mr. Christen's property and the construction of Mr. Doran's home.
- More street patch for potholes has been delivered.
- Removed a tree on Massey Wills Lane.
- Fixed a meter box at Melbourne Insurance.
- Put up a stop sign that had been knocked down.
- Sweeping streets as time allows.
- Graded the parking lot in the Twisp Park.
- Working with RH2 regarding well #4.
- Clarified a clerical error regarding the Department of Health and the Town's nitrate testing.
- Johnson has had no contact from the Sensus meter representative.
- All of the jets at the pool have been pressure tested and held air. The gutters were filled with water and water was lost. The camera was run down the gutters but nothing conclusive was found.
- Two pieces of playground equipment have been damaged and will be fixed soon.
- All of the parks have been raked by the Okanogan County Trustees.
- One of the tractors is in for repair.
- Johnson participated in the pre-bid meeting for the Airport Runway Improvement project.
- Residents of the Massey Wills area are trying to get all of their neighbors to sign a petition to remove the street light; if that happens Johnson plans to move that street light to the intersection of Hwy 20 and Twisp/Carlton Rd for use near the Eagles.
- Working with the Town Planner and Building Inspector to develop checklists to make sure that permits that are issued have covered all rules and regulations.
- In the public restrooms tile was damaged and one hand dryer is not working and will be replaced. Apparently the recent issue with the front door of the restrooms not closing was due to a stick that was stuck in the hinges; it has been fixed.

Action: Staff will compare rates from recent years to determine cost increases for hauling sludge for the treatment plant.

Rob Hall, Police Chief

Chief Hall reported on the following:

- Asked if Council wanted to receive monthly stats as well as his written report; Council wants the stats.
- There is a call-out policy in place and they are working with the County dispatchers.
- The current equipment grant covered the purchase of an all-in-one printer for the department.
- Hall received a scholarship to the Washington State Association of Sheriffs and Police Chiefs conference.
- A grant may be available soon for partial reimbursement for the purchase of new citation books.
- During the Community Round Table a discussion was held regarding a skateboard area; Hall stated the Masonic Lodge members are willing to volunteer on this project.
- Still working with Code Enforcement Officer Rodio to remove junk cars from property in conjunction with the metal drive.
- Attended a Criminal Justice Consortium meeting in Omak along with Clerk Storms. They discussed diversion options such as electronic monitoring to save on jail fees for the Town.
- A feature story in Police One, a law enforcement website, mentioned Twisp's need for a lateral officer. Hall shared that shortly after the story ran the Town received 5 applications for the position; 4 of the 5 being very viable candidates.

Action: Research if the Lateral hire for Officer Marshall's position needs to be done through the Civil Service process.

Colleen Storms, Clerk/Treasurer

Clerk/Treasurer Storms reported on the following:

- Still working with the Criminal Justice Consortium on criminal justice fee negotiations.
- May 29th, year end financial reports are due to the State Auditor's Office
- Listed the grant opportunities coming up including waiting to see if the Public Works Trust Fund will have their budget restored.
- Answered questions regarding the financial report she presented for Council review at the last meeting. She asked the Council if they liked the format; Council Members appreciated the easy to follow format and seeing the trends from past years.

Mayor Boosman asked the Council if they would like the staff to report just once a month and/or have them put more in writing and less verbal. Council Member Ing-Moody said she likes to hear what is going on in each department at each meeting.

Keith Comstock, Fire Chief

Fire Chief Comstock was not present.

Council Committee Updates

Council Member Mulgrew reported the Public Works Committee is still working on the pool leak and street lights.

Board/Commission Reports

There were no board or commission reports.

OLD BUSINESS

Awarding of Hotel/Motel (2%) Fund Money

Clerk Storms explained the Town is under contract with the Twisp Chamber of Commerce and its members are charged with reviewing all of the applications from local non-profit organizations requesting hotel/motel money. After events are rated the Chamber recommends to the Town Council, for their approval a list organizations and allotments for their consideration.

Motion:

Council Member Gehring moved to approve allocations for Hotel/Motel tax money as recommended by the Twisp Chamber. The motion was seconded by Council Member Mulgrew and passed unanimously.

Street Lights

Council Member Mulgrew reported the Public Works Committee has been discussing obtaining information about street lights; location, longevity, wattage, and cost to the Town from the PUD.

Council discussed the possibility of pedestrian safety and security issues if street lights are removed from neighborhoods and the need for the consistency of design and lighting types.

Upcoming Association of Washington Cities RMSA Training

Clerk Storms discussed two AWC RMSA training opportunities that will be held in Twisp. On April 22nd from 6:00-9:00 pm a session will be held titled The Roles and Responsibilities of Elected Officials and Conducting Efficient Public Meetings and on May 13th from 6:00 – 8:00 pm a session will be held titled Land Use. Council Member Mulgrew and Mayor Boosman plan to attend the April 22nd session and Council Members Mulgrew, Ing-Moody and Gehring and Mayor Boosman plan to attend the May 13th session. Staff will make contact with Council Members Estes and Smith to see if they are interested in attending either session.

Action: Contact Council Members Estes and Smith to see if they are interested in attending either session. Register all that are attending.

NEW BUSINESS

Appointment of Park and Recreation Commission Members

Mayor Boosman reported the Town had received three applicants for positions on the Park and Recreation Commission: Sandi Scheinberg (resident), Peter Morgan (out-of-town) and Dwight

Filer (resident). Mayor Boosman recommended all three applicants be appointed to the commission. Council Member Ing-Moody asked how the Park and Recreation Commission was to choose a Chairperson, or if she or Council Member Gehring were supposed to chair. She also questioned how the purpose and mission of the commission is currently defined. Clerk Storms read aloud the TMC Section 2.30.060 Duties.

Motion:

Council Member Gehring moved to appoint Peter Morgan, Sandi Scheinberg and Dwight Filer to the Park and Recreation Commission. The motion was seconded by Council Member Mulgrew and passed unanimously.

The next Park and Recreation Commission meeting will be held on April 20, 2010 at 7:00 pm at Town Hall.

Wastewater Treatment Plant Operator Services Interlocal Agreement

Mayor Boosman reported the proposed Interlocal Agreement with Winthrop for the WWTP Operator Rick Karro to be a temporary one until one of our public works crew could obtain their Level II WWTP Operators License. Both KC Moriarty and David Hunter will be attending an exam review May 13th & 14th in Mt. Vernon and taking the level II test the following week in Wenatchee. The Town is paying Winthrop Mr. Karro's overtime rate plus benefits for approximately 4 – 8 hours per week.

Motion:

Council Member Mulgrew moved to accept the Interlocal Agreement between Twisp and Winthrop for Wastewater Treatment Plant Operator services through May 31, 2010. The motion was seconded by Council Member Gehring and passed unanimously.

Resolution #10-461 and Consent and Assign Agreement – Cable Company Franchise Transfer

Clerk Storms discussed Resolution #10-461 regarding a consent and assign agreement with New Day Broadband, LLC. Storms shared Broadstripe, LLC, our current cable television provider has filed for bankruptcy and New Day Broadband, LLC would take over providing services to Twisp. Storms relayed there would be no revenue lost to the Town during this transaction.

Motion:

Council Member Ing-Moody moved to approve Resolution #10-461 regarding the cable television transfer of services. The motion was seconded by Council Member Gehring and passed unanimously.

Parks and Trails Grant Application Submittal

Mayor Boosman asked that discussion on the Parks and Trail grant application submittal be held at the April 27, 2010 Council meeting.

Action: Staff will add this item to the April 27th agenda.

Vacation Carryover Request – Ty Sheehan

Mayor Boosman reported on a request he received from Officer Ty Sheehan regarding 20 additional hours vacation carryover. Apparently due to lack of staffing Sheehan was unable to use all of his vacation time by his July 1, 2009 anniversary date.

Motion:

Council Member Ing-Moody moved to approve Officer Ty Sheehan’s vacation carryover request as presented. The motion was seconded by Council Member Mulgrew and passed unanimously.

Committee Assignments

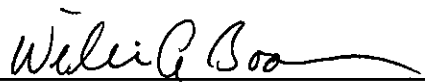
Mayor Boosman appointed Council Member Estes to be the liaison to the Planning Commission. Council Member Gehring asked to change the committee assignment sheet to read that he is the Methow Watershed Council appointed designee, instead of liaison.

Action: Staff will make the above changes to the Committee Assignments.

Adjournment

There being no further business to come before the Council, Mayor Boosman adjourned the meeting 8:45 p.m.

APPROVED:



Mayor William A. Boosman

ATTEST:



Clerk/Treasurer Colleen G. Storms